Folder 13: Swanson, Mayreld, Mrs. (Yukon Presbytery, Director of Christian Education) 1956-1958

RL
Swanson file.

Letter Copy
Plus Corresp.
in Summer Serv.
Fld. Dr Jackson's
Pres 4/21/52
39

February 8, 1956

VIA AIRMAIL
Mrs. Mayreld Swanson
Box 2539
Juneau, Alaska

Dear Mayreld:

Thank you for your letter of February 3rd bringing us up to date upon your arrangements. You did not report on the operation for your mother but we trust it was successful and that she is having good care.

Thank you for sending us the proposed schedule for the Orientation school and the land-based schools. I am wondering if June 2-8 may not be a little early for the Orientation school for college students. Some of them do not get out of college until the first week in June. Otherwise, it looks good.

I think it advisable to have the Orientation school in Sitka, to give the young people an opportunity of seeing one of our outstanding centers of missionary work there.

We note what you say about not depending so much this coming summer on Deen Nelson and Ruth Schwab. In substitution for this we have had inquiries from several young schoolteachers who would like to volunteer their services in Alaska during the summer. We have inquired whether they have Vacation Bible School experience and might fit into this program as team leaders. We also have informed them that volunteers must come to them with transportation to and from Alaska provided and we will be responsible for board and room on the field. Good recommendations for two of these teachers have been received and in one case, the church has voted to sponsor the transportation cost. Does this sort of suggestion fit in with your ideas of planning for the summer? If we could get three such persons who are well qualified to be team leaders, it is possible that you could be free in the development of the full program.

If we must fly the teams about southeast Alaska, it will take more than $400. I know that Dick has some money which has been sent for the Bible school program but possibly we could get a little more

from outside gifts to help.

We are glad to know that you are back in Alaska and ready for many duties which are awaiting you. It is certain that the Klukwan people will give you a good welcome when you return there.

Cordially yours,

JEJ:dj
cc: Dr. Armstrong

J. Earl Jackman, Secretary
Department of Work in Alaska

Al Swanson Sdr.

June 18, 1956

VIA AIRMAIL

Mrs. Mayreld Swanson
Box 2539
Juneau, Alaska

Dear Mrs. Swanson:

Your letter of May 21st has been received and noted. Thank you for the two extra copies of your summer schedule. These will be helpful for reference purposes during the next few months.

The $91. check was channeled to the CRA through our Treasury, and when the receipts have been received we shall send the original to you with a copy to Mr. Dick Hotch, Treasurer of the Klukwan Church per your instructions. As yet, these receipts have not cleared.

We are asking our Treasury Department to deposit $45.57 ($16.62 to cover the bill of July 1955 at Oslunds Hardware for the linoleum, plus $28.95 for the manse fittings purchased recently) to your account in the Petersburg bank per your last communication. We shall appreciate having the enclosed accounting forms completed and returned to us in duplicate as soon as convenient with bills attached! We wanted you to know of this depsoit so you can check it against your June statement.

We know you have started your busy summer schedule with the orientation of the teams at Sitka and realize that Teams I and II are enroute today to Hoonah and Kake respectively. We hope it is the beginning of the best summer ever experienced for all concerned.

Dr. Jackman is enroute to Seattle where he leaves the morning of the 21st with the Seminar group. They are scheduled to be in Hoonah on the 25th and Klukwan the 26th. We trust you will meet the party somewhere between stations.

Best wishes from all of us!

Sincerely yours,

Dept. of Work in Alaska
per

FK

CC: Dr. Armstrong
The Rev. Brian Cleworth
} for info.; response to May 21 letter from Mrs. Swanson

Enc.: Blue accounting forms in triplicate

MAY 25 1956

Box 2539
Juneau, Alaska
May 21, 1956

Dr. J. Earl Jackman
156 Fifth Avenue
New York, N.Y.

Dear Dr. Jackman,

I have Army's copy of your letter written to me May 18 and sent to Klukwan. I was in Klukwan for the one week and returned to Juneau on May 14 planning to use the week here to get my work finished for the Orientation school at Sitka. But a letter from Mr. Klaver telling of the number of activities there during this week made it impossible for me to help out there so I am now scheduled to go to Yakutat for one week leaving here May 28 and will stay through to June 5. I will then come back to Juneau and go on through to Sitka to set up my school in preparation for the arrival of the summer workers.

Enclosed are the two copies of my schedule requested.

Also enclosed, a check for $91.00 for benevolences from the Klukwan church, and the receipt for my April rent which I failed to enclose with my last report. When the receipt for th $91.00 is sent will you please send the original to me and the copy to the Klukwan Church Treasurer, Mr. Dick Hotch, at least I would like, too, to have an original copy.

There is an old bill at Oslunds Hardware in Haines for a linoleum rugn and paste purchased for the Klukwan manse last July which I had forgotten about and evidently they had too. I have also in my recent trip there to get the pipes and sewer taken care of, had to purchase fittings for the manse which amount to $28.95. The old bill comes to $16.62. I am wondering if there is any money to take care of these things for the manse. I am sure that nothing was requested for the manse in January. If necessary, I can take care of this now and make a request for the manse at the regular time at the first of the year. I wanted to ask you about it before sending the bills.

Regarding the setting up of my schedules, I did not mean to imply that this had not been done in the past for schedules were made up and cleared with Army and the men on the field who had asked for my services. I feel now that there is a general acceptance of my work and since we ourselves felt at the outset that there might be a two year period needed for "groundwork", due to the pioneering aspect, perhaps the feeling of being "in" should not come as a surprise to me. Largely though, my own personal problems being settled contributes the most to my peace of mind and the enjoyment of my work and to a more certain future.

I hope our paths will cross somewhere when you come up with the Seminar group. I expect it will be at Hoonah.

Sincerely,

Mayreld

Mrs. Mayreld Swanson

cc/ Army

Al Swanson file

May 18, 1956

VIA AIRMAIL
Mrs. Mayreld Swanson
Klukwan,
Alaska

Dear Mayreld:

The list of books which you have requested have been ordered and are being sent to Sitka. We will give you the discount on them.

We did seem to have an extra student or two for the summer and asked Dick where to place him or them. Dick has responded that if we have only one we should assign him to the S. J. S. II which we are doing. That student is George Forner from Princeton Seminary. George's home church is paying his round trip transportation. He and Don Bachtell, are to pick up a Plymouth station wagon in Detroit, about June 1st, and drive it to Tok Junction, where they will turn it over to Ed Diehl. Don will take Ed's station wagon and drive it on to Fairbanks, where he in turn will deliver it to Paul Greimann. Either Don or Ed should take George Forner down to Haines to join the S. J. S. II, at the camp grounds. We have a couple whom we are assigning to Kake for the summer. They are Mr. and Mrs. Roy Shearer. They also are from Princeton, will drive to their homes in Oregon, and then fly north for service in Kake. They will be there by the 10th of June, and we have warned them that there will be a vacation Bible school team coming in for a school June 18-29. Mrs. Shearer plays and sings and is a nurse. They are both fine young people.

Our Seminar group will be coming to Klukwan the morning of June 26th. We expect to fly from Sitka the morning of the 25th, have lunch at Hoonah and come on up to Haines for dinner and overnight. We are scheduling the trip to Klukwan the morning of the 26th, lunch at Haines House and flying over to Skagway during the afternoon. We plan to be in Metlakatla the afternoon of the 21st, and certainly will want to see you at one place or the other, preferably at Klukwan, but I would not suggest that you fly a long distance just for this brief visit.

I am glad to know that you feel happy and satisfied regarding the outline of your work and schedule for the rest of 1956 and for 1957. This sort of thing should have been done a couple of years ago and I took it for granted that it was being done up there. It is good both for you and for the work to have a definite

outline of commitments and a schedule to follow so that you can forsee over a longer period of time actual coverage over your field of responsibility.

Best regards to you. I'll be writing you about the letters which you forwarded to me.

Cordially yours,

JEJ:DJ
cc: Dr. R. Rolland Armstrong

J. Earl Jackman, Secretary
Department of Work in Alaska

P.S. Please send two more copies of the latest revised schedule.

JEJ

MAY 14 1956

Klukwan, Alaska
May 9, 1956

Dr. J. Earl Jackman
156 Fifth Avenue,
New York, N.Y.

Dear Dr. Jackman,

Enclosed is a copy of the list of books which I have not received as yet. If they have not been sent, will you please have them mailed now to me in care of Sheldon Jackson School at Sitka. The bills for these are to come to me personally, but I will appreciate having the discount.

Enclosed is a copy of my letter to Mr. Swartz. Dick told me of the possibility of having one or two seminary students on the boats. Are these to be included in my program or are they to be in addition to the others who are coming? I am hoping to have something definite soon on the number who are coming, as well as their names.

A copy of the newly dittoed schedule has been enclosed with my report and is in this same mail.

Will the Presbyterian group be coming to Klukwan? Mary Williams and her voice will be missed in the group of Tlinget singers, and I have not discovered yet who is to be in charge of her Tribal house.

Mr. Rosson wants me to go to Metlakatla to give his Vacation Bible School teachers some pre-training and also to help set up their school for them during his absence at camp. Three of the Metlakatla girls were in my Leadership School at Sitka and should be a help to the others as assistants if not as regular teachers. This makes quite a long trip for me especially since I would like to spend some time with the Hoonah and Kake teams. However, if I do meet with his group I should be in Metlakatla during the time you come through with the Presbyterian tour.

I had a good school with the S.J.S. students and surely hope they will be useful in their home churches this summer.

I am very happy and satisfied regarding my work and schedule as set up for the rest of 1956 and for 1957. Since my furlough begins when it does in September of 1957, I would like very much to take another quarter of graduate work.

Sincerely,

Margaret

MAY 14 1958
Only Copy

Summer Program for Mayreld Swanson and [illegible]

June 9 — Teams arrive in Sitka

June 11 - 15 — Orientation and training of teams in use of Vacation Church School materials.

Land based teams.

	Team I	Team II
June 18 - 29	Hoonah	Kake
July 2 - 13	Petersburg	Klawock
July 16 - 27	Wrangell team to fly to Ketchikan → Seattle	Craig
July 30 - August 10		Hydaburg team to fly (I've think) to Ktn → Seattle (stopover)

The Princeton- Hall Team
With Don and Ruth Schwab and Dan Kahklen

June 22 - 29	Excursion Inlet
June 29	Move Team I from Hoonah to Petersburg
July 2 - 8	Hood Bay
July 9 - 20	Pelican
July 21 - 27	Chatham
July 28 - August 5	Hawk Inlet
Aug. 6 - 10	Elfin Cove (?) 2 team members to fly from Juno - to Seattle Stop-over at Annette Island. Brought to Juno on P. H.

The S. J. S. II Team
With Dick and Deen Nelson

June 22 - 28	Neets Bay
June 29	Move Team II from Kake to Klawock
June 30 - July 12	Edna Bay
July 13	Move Team I from Petersburg to Wrangell
July 16 - 27	Kasaan
July 30 - August 10	Hollis S.J. takes team members to Ktn - Whole groups Possibly to Metlakatla?

Fall Schedule for Mayreld Swanson

September 7 - 30	Service in Yukon Presbytery
October 4 - 5 (?)	Christian Education Planning Retreat
October 6 - 17	Angoon - Church School Teacher Training
October 20 - 31	Kake - " " " "
November 3 - 14	Hoonah - " " " "

Winter and Spring Schedule

November 19 - April 1, 1957 — Service in Klukwan

Summer Schedule

April 5 - May 29	Service in the Villages(Follow up work)
May 30 - August 5	Preparation for and supervision of Vacation Schools

MRS. MAYRELD SWANSON
BOX 2539
JUNEAU, ALASKA

JUL 25 1956

Board of National Missions of the Presbyterian Church In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D. D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

July 20, 1956

Dr. J. Earl Jackman
156 Fifth Avenue
New York 10, N.Y.

Dear Dr. Jackman,

Enclosed is an order for the Faith and Life Curriculum for Klukwan. It comes to $8.10 per quarter without the books for the children. The material was ordered and was on hand before I left for Seattle in October of last winter but during my absence the entire order was cancelled and David C. Cook put in it's place. Since I am to be in Klukwan for four months in a row, I prefer to have our own material and talked to Johnnie Willard about it before leaving there this spring. I think with help they can use it and in fact they were using it.

Also, is it possible for me to receive a sample set each quarter. Army, and now I presume, Brian, receives a set and also Don Schwab but we find that another set for me in my work will be of help. We had felt in the beginning that I could use the set sent to Army but this has not been too satisfactory. So will appreciate having a set(including pictures) sent to me at Klukwan.

We are in Pelican at present. Don leaves for Portland tonight and expects to join the P-H at Chatham on his return, August 4. The rest of us will go to Hawk Inlet next Wednesday. I am to leave them for Juneau and Ketchikan on the 27th to join the team coming from Wrangell there. We are having some good schools and do appreciate these young people who have come to us this year.

The Lab. school for Anchorage is to be set up as hoped for. I am waiting to hear from Neill Munro regarding what change this will make in my plans to go to the Interior. I do not feel that I should cover the Anchorage area so soon after the Lab. school there. If I am not to go there, am anxious to help with a Leadership School in the Juneau area at which time we could use all these folks who have been to Portland in the past three years.

Sincerely,

Mayreld

Mrs. Mayreld Swanson

I waited for quite awhile to hear from San Francisco about the maps and decided finally to go ahead with the map I had on hand. When word came then from your office about the coming revision, Mr. Byers had made the plate for this one so I had 250 made up which will do until the new one is printed.

THE PRESBYTERIAN CHURCH IN ALASKA

SIBERIA
Here is Russia, a mere 45 miles from our westernmost mission.
ST. LAWRENCE ISLAND
The boundary between East and West is also the boundary between yesterday and today.
Here are the vast, unpopulated wastes of the tundra.
Reindeer were first introduced into Alaska by Sheldon Jackson.
CIRCLE
PRESBYTERY
The Alaska Highway is served by a Sunday school missionary at all points in Alaska.
DOMINION OF CANADA
Healy
Suntrana
Eklutna
Chugiak
Government Hill
Anchorage
Mt. View
Influx of homesteaders into this agricultural area has increased population as well as the need for more ministers.
Skagway
The Northern Light Church is the oldest self-supporting church
The "Princeton-Hall" is the connecting link between the churches and institutions of the presbytery, transporting missionaries, sacraments, and many people throughout the area.
The Panhandle is a land of many islands and many boats, of sheer snow-capped mountains and icy glaciers, of old Indian culture and modern industries.
Town with one organized church
Town with two organized churches
Town with three organized churches
Preaching point
School or other institution
Alaska Railroad

ALASKA TODAY

Alaska is definitely on its way, but with privilege and monopoly still entrenched, and the question of native rights to land still unsettled, economic opportunity is limited, the cost of living is high, and the rich natural resources inaccessible. Frustration manifests itself in alcohol, gambling and prostitution.

Presbyterians have a long and honored tradition in Alaska, having started the first American Protestant work in the Territory (1877). Today Presbyterians have the largest mission program in the Panhandle, and an increasing responsibility in the Central Interior region and the Arctic Coast. There are 31 organized Presbyterian churches. Anchorage, Fairbanks, Juneau (Northern Light), and Sitka are self-supporting. There are 52 other preaching stations. Total church membership of over three thousand includes Indians, Eskimos, whites, Negroes, and Oriental Americans. Sunday school enrollment is over 3,500. There are interracial churches at Sitka, Wrangell, Craig, Haines, Ketchikan, Juneau, and Fairbanks. Institutions include a children's home at Haines, a junior college at Sitka, and a hospital at Palmer. There are 82 Presbyterian missionaries in Alaska.

July 30, 1956

VIA AIRMAIL

Mrs. Mayreld Swanson
Box 2539
Juneau, Alaska

Dear Mayreld:

The order for the Faith and Life materials for Klukwan has been processed. According to the order forms, the amount seems to come to $8.10 per quarter including 25% of the annuals for the children. You perhaps are not aware of the fact, that in your letter you seem to understand that this is the amount per quarter without the books for the children. I wonder if you understand that the Publication Division (Board of Christian Education) does not want to fill an order unless the complete unit for student's quarterly or workbook, home magazine, and annual reading book are all included. They do not insist that the annual reading book be ordered for every student, but at least one copy must be included before they will recognize and fill the order. If you do not have this understanding it should be taken into account on future orders.

On the sample sets, the one which formerly had been sent to Army will be transferred to Brian and we shall ask them to include a sample set for you as well as Don. Ordinarily, they do this for Directors of Christian Education as a courtesy and under such circumstances there is no bill attached to it for us. Since you are promoting their materials, we shall ask them to do this for you.

We are glad to know that you are having such good schools. We hope when final reports on them come that you will give us some observation about each community in which the school is held. Your reference to a school in Pelican brings this to mind because Pelican has asked for some service from us, and we have been thinking in terms of having a new fully prepared, ordained man at Hoonah next year who might visit Pelican twice a month for services. In connection with such requests, it is helpful to get some idea about the general situation in each local community such as population, occupations, extent of work activity, religious services available, composition of the people, school situation, and other similar things.

If the Anchorage area is to have a Lab. School in August and the First Church there seems to be taking the responsibility for this, it would seem an unnecessary effort for you to go into that area in September for a similar purpose. Greater good could come from your suggestion of having an area school in

Juneau making use of all of the people who have been in leadership training during recent years.

We were glad to see you when our group was in Metlakatla, and Ketchikan. Our Seminar people were particularly pleased to meet so many of our fine workers along the way. Somebody in the party would have been disappointed if she had not seen you.

Best regards to you and blessings upon you in your important work.

Sincerely yours,

J. Earl Jackman, Secretary
Dept. of Work in Alaska

JEJ:FK

CC: The Rev. Brian H. Cleworth

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D. D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

September 13, 1956

Dr. J. Earl Jackman
156 Fifth Avenue
New York, N.Y.

cost 46.35 on Aug report

Dear Dr. Jackman,

Enclosed my report for August. Return trip by ferry has been cut in half and is little more than plane fare by the time excess is added so brought my car which is a great help here.

While in Klukwan I arranged for stoves. The folks agreed to pay the half for the church stove, which comes to $165.00 less 10%. I also ordered one for the manse at $92.00 less 10%. If there is no money for this now, it can wait until later when this can go through regular procedures. I can pay for it next month an can be reimbursed next January for February when or if such money comes through. If there is no money it will be allright. I am sure oil will be less expensive and surely less time consuming than wood, although I like and enjoy using wood.

There is a small heater which I put in the living room last spring which I will use in the small rooms next the manse. With steady heat in there, those rooms can be used for classes, recreation and women's meetings.

The new pews for Klukwan should arrive in Tok toward the end of September. They are to let me know. While in Klukwan I made arrangements for a Lumber Company there to pick up the pews in Tok. Material has been ordered for choir robes- part of it financed by a donation from the Fillmore church, part raised by the women and the rest they will raise with a dinner given in October. The Haines women are to help make them.

I will be here in Juneau until after the 3rd of October. If plans materialized the Christian Ed. committee is to meet here Oct. 1st and 2nd.

Best wishes.

Sincerely,

Mayreld

AUG 6 1956

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D. D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

August 2, 1956

Miss Frieda Koerner
156 Fifth Avenue
New York, N.Y.

Dear Miss Koerner,

Thank you for writing about the duplicate check. I know these things make extra work in an already too busy office and I am sorry for the inconvenience. You have no doubt discovered that I am not the best bookkeeper in the world and when I received the second check and could not find a listing on my bank statement for the first $150.00 I was puzzled, especially since the Project Form stated the first $150.00 was for George and sent to my Bank. Enclosed is my check for $150.00 to take care of the duplicate amount sent me. Thank you for straightening this out for me.

Enclosed is another letter regarding the order for church pews, a copy of which I have sent to Terrace Millworks.

Sincerely

Mayreld Swanson

Mrs. Mayreld Swanson

SEP 2 6 1957

Board of National Missions
of the Presbyterian Church in the
United States of America
156 Fifth Avenue, New York 10, N.Y.

September 26, 1957

Mrs. Mayreld Swanson
Box 824
235 E. 49th Street
New York 17, New York

Dear Mrs. Swanson:

Enclosed is our check for $30.00 as payment for your recent medical check-up.

Will you kindly sign the attached bill indicating you have received the check and return it to us? Thank you.

Best wishes in your studies this year at Biblical.

Cordially yours,

Patricia Wilkinson

Patricia Wilkinson for
Laurence W. Lange
Dept. of Missionary Personnel

COPY

pw
encl. Check for $30.00
Medical bill
Return envelope
cc: Dr. J. Earl Jackman

NOV 13 1956

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D.D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

Kake, Alaska
Nov. 5, 1956

Dr. J. Earl Jackman
156 Fifth Avenue
New York, N.Y.

Dear Dr. Jackman,

The Sunday School here got off to a good start with forty in attendance on the first Sunday. We have three teachers and two helpers so far. Mrs. George Skeek, Mrs. Paul Nanauk, Mrs. Clarence Jackson(He is the Clarence who was choir director at Ketchikan last winter and he is anxious to get started here. We will have a practice on Wed. night to get started on a number for the first Sunday the new minister is here.

I set up the class rooms (threeof them) in the large recreation room, as I have tried to do in my other visits here in Kake. This time it worked and the teachers liked it and also the closing worship. I believe we have some good teachers, too. Mrs. Nanauk is wife of one of our elders, and is also the president of the women's group and she is really eager to carry out some of the things she learned at Presbyterial last spring. I met with the officers of the society and I do believe we are going to be able to introduce a program of study. Most of the women seem to be able to read- at least all of the officers do. We are meeting here in the manse tomorrow night.

And there are some pretty good elders here, too. Moses Rose surely deserves a gold medal. He is one of the people we can depend on.

With both stoves going the house is warm. The kitchen stove works very well since I cleaned it. With a little fixing here and there and some paint in spots, and some plastic storm windows to cover the windows, the new folks will be quite comfortable I think.

The principal and his wife in the public school are Negros. He teaches the 8th grade and she the first. They are fine people and as far as I can discover are liked by the Kake people. They are both Methodists and have two lovely children. Are the Hier's from the South? There is another interesting couple teaching. She is Eskimo and he is white. Also Frank Johnson, Republican Representative in the Alaska Legislature, is teaching, and all the races seem to be working harmoniously together.

I came off without my other receipts which I had set out to put in my case so will have to include other expenditures in next months report.

It was good to see you again. There must have been some purpose in the delay caused by the weather up here and you no doubt met the more important of your engagements in the States.

Sincerely,

Mayreld

cc/ Brian Cleworth

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

SEP 23 1956

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D. D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

September 25, 1956

Dr. J. Earl Jackman
156 Fifth Avenue
New York 10, N.Y.

Dear Dr. Jackman,

Enclosed is a copy of the revised mimeogrphed report as sent out to the men who have had the teams this past summer. The Christian Education Committee will meet here in Juneau October 1st and 2nd as you no doubt know. We will discuss them the plans for next summer. Your suggestions or counsel will be appreciated.

You will be glad to know that the pews for Klukwan leave via the Herda Truck Lines from St. Paul tomorrow. They go to Tok and from there down via the Moose Valley Lumber Company to Klukwan.

Enclosed are some duplicate slides of three of the girls. I have others which came in to day. Would you be interested in them or would any other department? Don Schwab also has some good ones of the group taken on the S.J.S. campus.

We had a fairly good turn out to the first night's session of the Leadership School here last night.

Sincerely

Mayreld

P.S. It will be necessary to keep my apartment until I go back to Klukwan in November. It may be adviseable to keep it permanently.

Shall we rent her apt again from Oct, @ $49.98 mo for the year?

Al
Swanson file

November 20, 1956

VIA AIRMAIL

Mrs. Mayreld Swanson
Klukwan
Alaska

Dear Mayreld:

Thank you for your letter of November 5 from Kake giving us some idea of the situation and the people you found there. Your description of the school teachers is most interesting. We would be glad to get a report on this later and see how it works out. We are glad to know too that you are having some response in setting up the Sunday Church School. We always hope that we may have greater leadership from the people involved in the local churches. Your report gives us encouragement on this.

We find that we are getting in a complicated situation over some of the orders for materials. As far as we can gather, you have ordered some materials directly from the Publication Division in Philadelphia (Westminster Press), and one of these has been returned for credit, namely, $12.60 which has been forwarded to us at your suggestion. The complication arising here is that all materials ordered from the field direct from the Publication Division are the responsibility of the field for payment. In other words, when you or any Church School orders from the Publication Division direct, it is the responsibility of you or the school for payment. We have no relationship to this. All materials which are ordered through our office become the responsibility from the field through us to the Publication Division or publisher. You should know that orders sent to our office receive a discount, but orders sent direct for the Church School have no discount. On personal orders direct to Philadelphia, if you state you are an employee of National Missions, you will get a 10% discount, but if you order through our office there is a 25% discount. To try to resolve the matter, we have applied the credit check from Philadelphia for $12.60 to former orders from you which total $43.32 leaving a balance due of $30.72 to date.

As a matter of policy on Faith and Life materials and Vacation Church School manuals and work books, the Publication Division (Westminster Press) asks that we try to estimate very carefully the number which we need for each quarter ahead so that no materials need to be returned. In order to do this on the Faith and Life materials they provide a quarterly change order to eliminate the possibility of having to return unused materials for credit. The postage on these materials, especially to Alaska, is so high that it is unprofitable to pay postage to and from Alaska. We know that your situations have been uncertain as to the numbers of pupils involved both in the Church

Schoolsand in the Vacation Bible Schools, but it would be the part of economy to have a few less booklets than needed than to have the extra expense in handling too much material which you would try to return.

In connection with the letter which stated that the Klukwan Church had paid only $60. during the year, you have called our attention to the receipt of $91. from the Central Receiving Agency of the General Council. In your letter of May 21 you asked that the $91. be applied to the benevolences and we forwarded that amount to the CRA. This is by your direction a contribution for benevolences which is divided among all of the Boards and Agencies of our Church on the percentage basis established by the General Assembly. The amount of $300. which was asked from the Elders of the Church for 1956 was to be applied toward the salary "of your missionary-pastor". This is the payment for service on the field. Toward this amount they have paid only $60. during the year. Perhaps there has been some misunderstanding between this request of payment for service and the benevolence contribution. Where we take the total responsibility for salary and the church pays it all to us, as in the case of the Eskimo churches, we suggest a division between salary and benevolences as 80%-20%. In other words, we apply 80% toward salary and 20% goes through the CRA as their contribution for the year for benevolences. On this basis, we have asked $300. from Klukwan as current expenses or salary and there should be an additional amount of $60. or more for benevolences for the year.

We remember at the beginning of the year when your continuation at Klukwan seemed to be a little uncertain, they were reluctant to accept the total commitment of $300. because they felt they were not getting the service. We know that they do get more service when you live in the community but, at the same time, Hank Hartmann was taking the responsibility for services and for pastoral care and was having the expense of driving up for this purpose. I would not want to say this to them, but the amount of service which they get from both of you at different times of the year far exceeds our request for payment from them! However, we want them to have the service regardless of the cost and hope that they will take their responsibility in proportion to their financial ability. We know that they will be delighted to have you back again as soon as you can get there.

Cordially yours,

J. Earl Jackman, Secretary
Dept. of Work in Alaska

JEJ:FK
Enc.: 11/2/56 letter from Dr. Jackman re: 1956 pledge with CRA $91. receipt attached.

P.S. You asked about processing colored prints at a lower rate. We have a service here through Barkey for this purpose and can get a 20% discount on it. It usually takes a week to get these pictures done so that if you want them for Christmas distribution, we should have the originals as quickly as possible. We are writing this without your communication to Miss Gillespie before us so may not have answered every detailed question but are giving you the basic principle or arrangements. We do not have this service through our own Visual Aid office.

JEJ:FK

CC: The Rev. Brian H. Cleworth

INTER-OFFICE CORRESPONDENCE

BOARD OF NATIONAL MISSIONS

TO Mrs. Lindgren (per 11/15/56 letter

FROM Mayreld Swanson DATE 11/19/56

RE:

"Will you please call the enclosed receipt for $91- to the attention of Dr. Jackman which I sentin June asking that it be applied to the Klukwan account."

FK

Note: Mrs. Swanson per her May 21, 1956 letter asked that this check for $91.- be applied "for benevolences from the Klukwan Church". This was done and the receipt sent to Mrs. Swanson with copy to Mr. Dick Hotch. Therefore, this was not applied to Field Receipt from the Klukwan Church as Mrs. Swanson thinks should have been done per above request of 11/19.

JAN 8 1957

Board of National Missions of the Presbyterian Church In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D.D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

rec'd reply from DJ

Klukwan, Alaska
January 4, 1957

OK. Cr to 1102-1 a/c. orders S681/688 S690-691 BL

Dr. J. Earl Jackman
156 Fifth Ave.,
New York, N.Y.

Dear Dr. Jackman,

Enclosed find for sure this time my check for $30.72. It has been checked and re-checked and is in the envelope .

I mailed you last week the bills for Oslunds Hardware Store for the stoves and also the check from the Klukwan church for $240.00. I was upset when I found they had not sent it in as it was understood the dinner we had for rasing this amount was to get the money and send it off. The fact that too many things are dependent on me makes for acomplicated albeit interesting life in this little church It has been, for me, a very busy month but a good one. Nothing seems to start until "Mrs.Swanson" comes so this is a point for me to work on.

Basketball is under way so Wednesday nights are pretty much out for Bible Study. Hope to change to Tuesday nights and get some of these younger couples to come. I am so happy about the oil stoves and the use of the two rooms next my apartment which have been almost useless the past three winters. The little light plant from the Rainbow Camp is surely doing us a good turn. The big plant is still in the shop in Haines. This little one is the limit to start but once it goes it really produces. My phongraph and the new records for the children arevery popular, the table games, and the recreation room is once more being used.

You will be interested to know that the Klukwan people- mostly those with children gave me a beautiful Elgin watch for Christmas. I was certainly dumbfounded. It is dainty - the kind I have always wanted - but also shockproof and waterproof. I can not remember having received such a gift in times past from any church group.

I should tell you also that the Summer workers sent me aneight-day Semeca clock complete in a traveling case! This is my year. The Lord is"pouring out" blessings in every form and from every direction- surely the least suspected.

A letter from Judy Rinker at Wasatch Academy tells me that she is definitely still interested in Alaska and would welcome an opening here in S.E.Alaska. I believe she has done an outstanding piece of work where she is which is to be expected of her. She is rather a rare individual. She is especially good with and knows Westminster Fellowship work. She is thinking of going to a church near Yosemite for the summer to help in Christian Education work but I do not believe it is a definite decision as yet.

Best wishes.

Sincerely,

Mayreld

cc/ Brian Cleworth

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D.D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

Klukwan, Alaska
December 11, 1956

Dr. J. Earl Jackman
156 Fifth Avenue
New York, N.Y.

Dear Dr. Jackman,

Enclosed is my check for $30.72 for the books. Thank you for this service and also for the $12.60 applied to my account. This was for Vacation Bible School materials. It was stated in the catalogue that materials could be returned within a certain period if not used. Snce the refund did not come through until after I had sent in my financial report for the summer to you, I did what Idid, to everyone's confusion for which I am sorry. I would appreciate knowing at some convenient time if the "Periodicals" mentioned amounting to $13.64 were Sunday School materials as I believe those are being paid for from this end- at least they should be and have been in the past. And I did not have an invoice or invoices for this amount.

Mr. Hartmann met with the session here and they agreed to use the new Tresurers book and adopt the envelope system. It will be a "V" Day when the first family begins to pledge. I remember our start in Craig- We placed a paper by the door for each person to sign their names and amount pledged. They eventually used envelopes. Haven't heard lately how they are doing but it certainly seems up-hill work to get folks to look into the future where their pennies are concerned.

The expense account for this month no doubt seems tremendous. It takes in last month too. I went off to Kake without the receipts so could not send them in last month. However, groceries do amount to quite a lot. I took over some from Juneau to George and he was still buying a lot while we were there so I paid an extra ten on his bill at the store. That would no doubt be a better thing to do at any time. The Kake bill includes some items like a mop, wax for the floor et cetera I used in the manse when cleaning the place. It all seems a terrific amount in the light of slow progress. This amount still does not include $20.00 I paid the Kadashan's with whom I roomed and breakfasted at Hoonah for the ten days I was there.

Henry Hartmann met with the men while I was in Skagway.(He also tuned the piano for which I am grateful). He sent off the list of repairs needed for Klukwan manse before I had opportunity to consult with him. In the spring I had a couple of Klukwan men do some work on my frozen sewer and water line and also put in some oil drums which amounted to $45.00 and had thought this amount might be applied for. The women were to pay for it and perhaps still can after they get the robes paid for. Before the door way on the manse can be cared for, the folks are going to have to take care of the foundation. It is getting bad enough so they no doubt will become concerned to the point of working on it next spring.

Things are going pretty well here.

Sincerely,

Mrs. Mayreld Swanson

Mrs. Mayreld Swanson

cc/ Mr. Cleworth

January 23, 1957

Mrs. Mayreld Swanson
Klukwan, Alaska

Dear Mayreld:

We have some business matters here to take up with you, and I thought I would put them in a letter separate from "our letter of rejoicing". The check for $30.72 has been received. The check for $240 from the Klukwan Church also has been received and credited to the support for 1956. Thanks for the word about Judy Rinker at Wasatch. Do you think she could do the job at Sitka-Mt. Edgecumbe? We will need a replacement there during this coming summer.

We have examined your statement of bills and expenses which came in during the month of December. I wish it were possible for me to talk with you about these personally, so that any reference to the bills would not indicate any lack of confidence in you. The statement concerning the deliveries and oil charges in Kake seem to indicate to us that there has been a duplication in the charges. It is quite possible that this is not the case, because there may have been one or two more deliveries than seem to be recorded. We should take it for granted that you checked on this before you paid the bills.

At any rate we have sent the check to you for the total amount of the bill, so that it is cleared. For the future we would ask that these items be checked carefully on your part with the stores and that notes on the bills be made to be certain that we have had value received.

I am not sure that we have ever discussed the matter of basic expenses which you have away from Klukwan when you are working in the native communities. If you were leaving a family behind you at home, where the home expense would go on just about the same, it would be considered that your total expense of food and housing should be charged in your expense account to the Board. Cash salary plus living quarters are a part of the basic support, and where you have to provide living quarters away from

Klukwan, there is reason to put this on your expense account. Heat and utilities are not considered a part of housing provision in a manse. If you were in Klukwan your food and heat would be considered a personal matter. When you are serving away from Klukwan, you do not have this basic expense there, and the question might be raised whether this is your expense basically or the Board's when you are in Juneau or one of the villages. When you have to "eat out" the cost is usually higher than if you were doing your own cooking, so that some allowance should be made for this. Should you charge on your expense account the total amount of your food and heat, away from Klukwan, or should you charge the difference between what your living cost would be in Klukwan and what it is where you are serving in other places? We want to be fair to you on this, and we know that you will be with us. What is your reaction or recommendation on it? From your actions we know that the next point does not need to be mentioned, but we should do it to round out the picture. When you are in the same home, particularly that of a missionary-pastor, for several days you should do something in cash toward the grocery bill or leave something in the home for the extra expense while you are there.

Your recent letters reflect a spirit of encouragement and progress in your work. We rejoice in this, because some of it was a long time coming.

Sincerely,

J. Earl Jackman

JEJ:km

cc. Rev B H Stevens

Betts acct 9/10.

2.82
10.20
13.02
1.43
.94
15.49
-2.82
12.67

10.20
1.43
.94
12.57

Re: Nov Report
Differences

Swanson accounting.

air fares check
sal. & rent "
oil Kake in

Gro. ~~#~~-
4.25
P- 3.22
Betts 10.
10.55
6.33
1.55
4.39
.62
16.40 (incl oil 8.69) 11/1
.96
8.69 oil 11/5
22.89 11/7 Pd.
12.57 Tel & tg.
2.40 Int.
2.24 tax. certif.
107.06

107.06
78.92
185.98

1/23/57

January 23, 1957

Mrs. Mayreld Swanson
Klukwan, Alaska

Dear Mayreld:

We rejoice with you in the gifts which you have received recently from Klukwan people and the summer students. You are beginning to see that the continual investment of your life in service is arousing appreciation in the eyes of those people with whom you have been serving. I am just as amazed and pleased that you received the watch from Klukwan. Surely the atmosphere is different from the end of the first year when you told me in the Haines Church that you had to leave there because of the "cold treatment" you were receiving. If we persist long enough in Christian work and keep "giving ourselves away" in love and service to people, we will eventually get a real response. This is what is now happening to you, and we trust that the daily sight of that watch will be a constant reminder of this great truth in Christian service.

Thank you also for sending us the copies of the dedication services and the acknowledgment of the gifts of others to help in securing the equipment which you now have in the Klukwan church. When we stop to think of what the church was before you went there and what it has now in the way of equipment and interest, we recognize what you have meant to the people. When you get discouraged again, look at your watch. And thanks for your service.

Cordially,

J. Earl Jackman

JEJ:km
cc: The Rev. Brian Cleworth

January 23, 1957

VIA AIRMAIL

Mrs. Mayreld Swanson
Presbyterian Manse
Klukwan, Alaska

Dear Mrs. Swanson:

The enclosed copy of our letter to Erik Oslund Hardware will be self-explanatory. The latest development in our Treasury Department policy is that if bills are not marked paid by the missionary sending them, all checks will have to be made payable to the persons from whom the bill was received or the materials, etc. purchased. Therefore, they would not let us have the check made payable to you for reimbursement if necessary to Erik Oslund Hdwe., but we had to have the check made payable to them. Hence, my suggestion that if this stove account is settled on their books as paid by you, then they should endorse the check over to you for clearance.

In a letter received from you in May 1956 you mentioned that there was an old bill at Oslunds Hardware in Haines for a linoleum rug and paste purchased for the Klukwan manse in July 1955 which had been forgotten by all concerned which amounted to $16.62. Then you purchased some fittings for the manse which totaled $28.95 leaving an unpaid balance of $45.57 due them from us on their books. If this account is still open will you please get bills to accompany these two amounts, send them to us, and we will reimburse Oslund. However, if you have already paid these amounts then have these bills marked paid by you and we will have a check issued to your favor for reimbursement. Either way let us know so we can clear our credit with them and our account on the books!

We are checking your account in reply to your letter of the 15th. We may not get an answer you before another week because we are working against time with annual report, lack of personnel, etc. but will do our best.

Sincerely yours,

Dept. of Work in Alaska
per

FK

Swanson file

February 8, 1957

Mrs. Mayreld Swanson
Klukwan, Alaska

Dear Mayreld:

There are several letters here from you, and I am going to try to answer all of the questions in them. If we omit anything do not hesitate to bring it up again.

On the matter of the $50 per month for the young people of college age for vacation Bible schools next summer, we are trying to cooperate with the program there and here by reserving a little more money to be available to you. We hope to be able to take the full responsibility for this in addition to the usual $400 which we advance to cover travel on the field during the summer. I would suggest that you think in terms of the same number of young people for the next summer, if you have use for them. However, do not plan to use young people from the States if you can get local people in the community to take responsibility for all or a part of the leadership for their own schools.

Nothing has been said yet whether we are to use one or two boats for the summer. Dick Nelson is due his furlough next summer, but he has expressed his willingness not to take it during the busiest season. If Dick is out for furlough it does not seem possible for us to operate both the boats. On the other hand, if some of the local communities can take their own responsibility for their schools, you may not need both of the boats to do as large a work as we did last summer. This question ought to be settled by presbytery time, so that we can make our plans more definite. Our hope would be that we could give as large a coverage as possible to all the communities during the entire summer.

We have received and have gone over your letter checking on various amounts which should have been paid to you for expenses and rent prior to the time when you went back to Klukwan. Miss Koerner has checked on this and is writing you about it separately. I think the basic reason which has caused these discrepancies is the type of report and voucher form which you have been using when you are away from Klukwan. While living in the village you use the regular presbytery report form on which there is a voucher for your signature for salary and of course manse is provided, so that there is no cash allowance for this purpose. When you have been away from Klukwan, you have used the same type of field report which the assistant secretary is using. There is no voucher on this which provides for salary, rent, and expense. An appropriation for rent needs to be set up separately and the amount would not be paid unless we received a voucher for it. The rent would be included in and paid along with your monthly statement of expense to us. We must have a signature for this, and we are suggesting that you use a form like

the enclosed pink vouchers. You should put on it the month which is covered, the amount of your travel (which would be itemized on the reverse side), and put the amount of your rent opposite "other." Between other and the amount you can write in in parenthesis the word rent or make the explanation on the reverse side as to amount of the rent of the apartment and where it is located. Then give direction whether this check should be sent to you personally or to your bank account in Petersburg. This will give us specific direction where to send the check and avoid some of the confusion which has resulted in the fact that some checks are to be sent to you personally and others to your bank account.

A further word of explanation ought to be made. When we sent up the dockets for salary at the beginning of the year, these are filed in the payroll department, and they pay the salary automatically every month, unless we notify them that the missionary's monthly report has not been received and they should hold up the salary. If rent is provided on an annual basis this is included in this docket for the payroll department. In your case there is a manse provided while you are at Klukwan and no rent would be provided in this docket which is paid automatically. Any other expense involved in your work is paid through the Disbursements Office and is paid only when we send them a voucher or directions on a monthly list for all of the people who have expense allowances. We have a new comptroller of the Treasury, and he has asked us to be very careful to follow these specific directions. We think that the addition of the expense voucher enclosed will help to clear up any oversight of payment of funds which are due you. On the other hand we need to ask you to be very specific about statement of expenses and what they include.

We trust that your work continues to go well. We like your idea of increasing the responsibility of each local church for the summer program as well as the annual one. Best regards to you and blessings upon you in your good service.

Sincerely,

J. Earl Jackman

JEJ:km
cc: The Rev. Brian Cleworth

Presented to

MAY 20 19[illegible]

Klukwan, Alaska
April 24, 1957

My dear friends,

This will be my last letter to you from Klukwan. Today I leave for Juneau and my work of the summer. In September my plans are to go out for further schooling. I will write details later about which school but this much for now- I am taking enough leave beyond my four months furlough to work on my Masters degree. So I look forward to a visit with many of you.

We have had a good winter together here in Klukwan. It has been especially helpful that I could stay on from January until now instead of breaking up the time as has been done in other winters. I will back up a bit to where I left off when last I wrote. We were going to Presbytery at Sitka. Dick Hotch, the new Elder, was our Elder delegate and what a report he brought back! He did not miss a thing. It was his first meeting of this kind. He was much impressed with the Christian fellowship and some of the spiritual messages and wants to go again next year even if only as a visitor. He spok in Tlinget to his people here but everyone said it was just like being "there". I have great hopes for spiritual progress of the group through Dick.

Two of our women went as delegates to Presbyterial from the Women's Society. One, a young mother in her 20's, who is one of the three younger women in this small group of 12 active members. She has developed so much these past few months following the death of her dear old grandmother, whose death bed prayers had quite an effect on her and her husband. The other day she volunteered to teach a Sunday School class. We are losing our two men teachers since fishing is about to begin in these parts and of course my class will be left. But what joy to my ears to hear yesterday from Ruth Kasko, our Women's president and Kindergarten teacher, that they have things planned already to keep the Sunday School going - classes all cared for. This does my old heart good. In Ruth we have here one of our strong spiritual leaders.

And during Easter week, four of the young people joined the church on confession of their faith in Christ. I wish there were time to go into detail concering this little group and some of the interesting happenings of the past two months. But what more could one ask than to see some of these developments in the lives of individuals. What a joy it is to realize that in these seven and some of our others, the teachings of Jesus Christ will be taught and lived. These are the ~~rock~~ pebbles in the still pond whose rings of influence spread on and out from "shore to shore."

But the best news! Rev. Elmer Parker is coming in June to take over the work here. He is retiring and will work on part time basis- but anyone who knows Elmer knows there could never be such a thing as "part time" with him for Elmer preaches with his life just standing still without saying a word. He is a saint of God and I am grateful that he can come and give these folks the devoted spiritual service for which he is known and loved. How we all thank God for answered prayer for Klukwan. He surely must have something special in store for this community.

Now a word concerning me again. I went to Presbytery fully determined not to go through with the plans for my becoming a Commissioned church worker. Not so much from "cold feet" as from an inward "struggle of the soul" which made it seem better to me if I left the work of the church but "A man's mind plans his way, but the Lord directs his steps."(Proverbs 16:9). The men of Presbytery were very helpful and kind, two very close friends who stand by with encouragement and understanding through thick and thin, and some spiritual messages which seemed just for me, and ... the storm is over. This ship is once more back on an even keel, the course is set and "I press on."

Thank you, each one, for your prayers and your continued interest in this work and my part in it. I know that those of you who have had the Klukwan people especially on your hearts, will continue to pray for them and now for Mr. Parker as he comes to them. And will you remember, too, the Vacation Bible School work for S.E. Alaska which I am about to begin.

Yours in Christ,

Margaret Dunnagan

MAY 20 1957

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D.D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

May 17, 1957

Dr. J. Earl Jackman
156 Fifth Avenue
New York, N.Y.

chgd 120 ff

Dear Dr. Jackman,

Enclosed my report for April. I was able to ride with some folks to Portland from Seattle so there was a refund from the original amount shown on the ticket. The conference was a real help as wells as an inspiration.

Since I will not be in Juneau most of the time during the summer- probably not at all until August, I am not renting a room. At present am using Miss Miller's aprtment in her absence. I plan to rent a room for the two weeks I am in Metlakatla. There will be and has been during the winter storage charges on some of my books and other items which were too numerous to take to Klukwan and could not be imposed on any one here so perhaps some of these could be charged to that rental allowance.

I had thought we had things worked out for Hoonah but now find our dates conflict with the Salvation Army school there. Still have another plan in which I will be one member of the team. We can still use Team III at Paul Moser's at a later date - gettinga stop-over on their way back from Juneau.

Had a good training session at Yakutat.

Sincerely

cc/ Brian Cleworth

Mayreld

August 2, 1957

Mrs. Mayreld Swanson
Box 2539
Juneau, Alaska

Dear Mayreld:

Vacations are in progress here, but I hope that everything has been straightened out regarding the checks for the young people and the termination of their services. We are sorry to find that one of the girls has had to have medical attention, but we hope that everything will be all right.

Wherever we have had reports from the summer workers in the villages, they have been good. You evidently have a fine group of young people and I would want you to express to them the appreciation of the office and the Board for their service for the summer. We have had one or two difficulties about their transportation tickets through Vagabond Cruises, but these too are getting straightened out.

Several of us wanted to have you on the program of the conference in Sitka regarding the program of Christian Education in Alaska. There was a question as to where we could tuck it in. We thought maybe that would be the most profitable thing which we could do during the Church School hours on Sunday morning, but again were reminded that it will be necessary to have two morning services because of the size of our crowd along with the regular congregation, so that was out. However, will you come to the conference prepared to lead a discussion of whatever length we can squeeze in? This could be one half-hour or one hour, depending upon time. In light of the uncertainty of it, I would not bring along too many books for display, which would be a burden to you.

We have heard nothing further about your plans for school next fall. Are you still thinking of coming to New York or have you something else in mind? One reason for pressing this question is the matter of your finances. You will be under full salary through the month of December, so would not need any scholarship aid, but you might need it or it could be secured for you for the first five months of 1958. Applications for scholarships for 1958 are going in now, and we are thinking of you. We can talk about this at the conference in Sitka, but it should be rather definite as soon as possible.

Best regards to you and all your "summer children".

Sincerely,

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D. D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

August 4, 1957

Mr. David F. Swartz
156 Fifth Avenue
New York, N.Y.

Dear Mr. Swartz,

The teams met here in Juneau Saturday evening for a dinner and time of sharing experiences in the Juneau Memorial Church. On Sunday evening we went out to the Auke Lake Church. It was a good summer from all accounts.

The report blanks for the teams have not arrived as yet. They may have been missent so will you please send me some others, or could they be mailed to the homes of the team members from your office. I leave for Sitka the 21st of this month and for the States immediately after the conference. Would like to have my reports finished before leaving.Juneau.

Mary Bergen has already been subpoenaed to return from Minnesota and appear as a witness against the young man who entered her room at Klawock. This will be some time in October when the Grand Jury meets. I am very sorry about this and hope it is not too ugly and ordeal for her. The incident has already been publicized to some extent through the papers and radio up here. I believe you have a copy of the letter written to me by Mr. Van Nest of Craig.

Sincerely,

Mrs. Mayreld Swanson

Mrs. Mayreld Swanson

cc/ Dr. Jackman

THE PRESBYTERIAN CHURCH IN ALASKA

Barrow
Wainwright
Meade River Coal Mine
Arctic Missionaries
Naval petroleum projects have brought western civilization and modern gadgets to primitive Eskimo life. Barrow church has celebrated its 50th anniversary.
Eskimo lay worker at these points carries letters Eskimos as well as supplies and passengers.
Here are the vast, unpopulated wastes of the tundra.
Reindeer were first introduced into Alaska by Sheldon Jackson.
SIBERIA
YUKON
CIRCLE
Here is Russia, a mere 45 miles from our westernmost mission.
PRESBYTERY
Gambell
Savoonga
ST. LAWRENCE ISLAND
The boundary between East and West is also the boundary between yesterday and today.
The Alaska Highway is served by a Sunday school missionary at all points in Alaska.
College
Fairbanks
Healy
Suntrana
McKinley Park
Summit
Broad Pass
Curry
Big Delta
Johnson River
Tok Junction
Tanana
Northway
DOMINION OF CANADA
Government Hill
Eklutna
Chugiak
Anchorage
Mt. View
Influx of homesteaders into this agricultural area has increased population as well as the need for more ministers.
Haines House for children is here.
Skagway
Haines
The Northern Light Church is the oldest self-supporting church in the Territory.
The "Princeton-Hall" is the connecting link between the churches and institutions of the presbytery, transporting missionaries, sacraments, and many people throughout the year.
Elfin Cove
Pelican
Hoonah
PRESBYTERY
Mount Edgecumbe Government School.
Sitka
Klawock
Petersburg
Wrangell
Craig
Waterfall
Hydaburg
Klukwan
Lakatla
The Panhandle is a land of many islands and many boats, of sheer snow-capped mountains and icy glaciers, of old Indian culture and modern industries.
KEY
Town with one organized church
Town with two organized churches
Town with three organized churches
Preaching point
School or other institution
Alaska Railroad
Alaska Highway and branches

ALASKA TODAY

Alaska today is beset with many acute problems. Because of her strategic position, military developments are extensive. The sudden impact of western civilization requires many adjustments for the more primitive population of the Arctic. Statehood is demanded, but the cost, land rights and many other problems are involved. [illegible] the rich natural resources are unexplored. [illegible]

Presbyterians have a long and honored tradition in Alaska, having started the first American Protestant work in the Territory (1877). Today Presbyterians have the largest mission program in the Panhandle, and an increasing responsibility in the Central Interior region and the Arctic Coast. There are 31 organized Presbyterian churches. Anchorage, Fairbanks, Juneau (Northern Light), and Sitka are self-supporting. There are 52 other preaching stations. Total church membership of over three thousand includes Indians, Eskimos, whites, Negroes, and Oriental Americans. Sunday school enrollment is over 3,300. There are interracial churches at Sitka, Wrangell, Craig, Haines, Ketchikan, Juneau, and Fairbanks. Institutions include a children's home at Haines, a junior college at Sitka, and a hospital at Palmer. There are 82 Presbyterian missionaries in Alaska.

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D.D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

August 4, 1957

Dr. J. Earl Jackman,
156 Fifth Avenue
New York, N.Y.

Dear Dr. Jackman

Thakk you for your letter of the 2nd. The teams met here in Juneau this past Saturday and Sunday. Four of the girls had gone but the others and the boat teams were all in and we had a good time at our dinner at Walter's church and out at Ken's at Auke Lake. I am still waiting for some statistics from three of the men before completing my report on the summer's work.

I am quite concerned about Mary Bergen and her involvement in the trial for this boy who entered her room. The District Attorney evidently urged her to press the charges against him. She has already received the summons to return in October as the witness against him. in Klawock

Yes, I am planning to attend New York University although I have not had word from the Admissions office as yet. They insist on sending all correspondence by regular mail although I have sent self addressed air mail envelopes and asked them to write me by air mail. Dr. Ahern of Biblical writes that I should have no difficulty in arranging the courses I want at the Seminary but entrance there depends on what I hear from N.Y.U.

There has been considerable comment this past year on the part of some of the men about the curriculum, especially this past year on the Church. It had been my hope that this could be discussed more fully during August and some helpful suggestions sent in to our Board of Christian Ed. regarding the material- Sunday School as well as the summer Vacation School curriculum. Maybe this would not be the time to do it, but it does seem to me that some constructive action should be taken since there has been so much talk about it. I would not want to be the one to lead such a discussion however. Roland Rosson would be the person for that job.

Will you please be thinking in terms of some other work and place for me?

Sincerely,

Mayreld

see 8/5/57 Memo from J Gallagher re future of Ch for Church of Juneau

THE PRESBYTERIAN CHURCH IN ALASKA

SIBERIA
Wainwright
Meade River Coal Mine
Barrow
Arctic Messenger
Naval petroleum projects have brought western civilization and modern gadgets to primitive Eskimo life. Barrow church has celebrated its 50th anniversary.
Here are the vast, unpopulated wastes of the tundra.
Reindeer were first introduced into Alaska by Sheldon Jackson.
Here is Russia, a mere 45 miles from our westernmost mission.
PRESBYTERY
ST. LAWRENCE ISLAND
The boundary between East and West is also the boundary between yesterday and today.
The Alaska Highway is served by a Sunday school missionary at all points in Alaska.
College
Fairbanks
Healy
Suntrana
McKinley Park
Summit
Broad Pass
Big Delta
Johnson River
Tok Junction
Tanana
Northway
DOMINION OF CANADA
Influx of homesteaders into this agricultural area has increased population as well as the need for more ministers.
Haines House for children is here.
Skagway
Haines
The Northern Light Church is the oldest self-supporting church in the Territory.
First Protestant
Mount Edgecumbe Government School.
Sitka
Jackson Junior College.
The Panhandle is a land of many islands and many boats, of sheer snow capped mountains and ice glaciers, of old Indian culture and modern industries.
Preaching point
School or other institution
Alaska Railroad
Alaska Highway and branches

ALASKA TODAY

Alaska today is beset with many acute problems. Because of her strategic position, military developments are extensive. The sudden impact of western civilization requires many adjustments for the more primitive population of the Arctic. Statehood is definitely on its way, but with privilege and monopoly still entrenched, and the question of native rights to land still unsettled, economic opportunity is limited, the cost of living is high, and the rich natural resources inaccessible. Frustration manifests itself in alcohol, gambling and prostitution.

Presbyterians have a long and honored tradition in Alaska, having started the first American Protestant work in the Territory (1877). Today Presbyterians have the largest mission program in the Panhandle, and an increasing responsibility in the Central Interior region and the Arctic Coast. There are 31 organized Presbyterian churches. Anchorage, Fairbanks, Juneau (Northern Light), and Sitka are self-supporting. There are 52 other preaching stations. Total church membership of over three thousand includes Indians, Eskimos, whites, Negroes, and Oriental Americans. Sunday school enrollment is over 3,300. There are interracial churches at Sitka, Wrangell, Craig, Haines, Ketchikan, Juneau, and Fairbanks. Institutions include a children's home at Haines, a junior college at Sitka, and a hospital at Palmer. There are 82 Presbyterian missionaries in Alaska.

INTER-OFFICE CORRESPONDENCE

BOARD OF NATIONAL MISSIONS

TO Department of Work in Alaska - Dr. Jackman
FROM Department of Missionary Personnel - Dr. Lange DATE January 17, 1958
RE: Leave of Absence for Mrs. Mayreld Swanson

Mrs. Mayreld Swanson has been granted a leave of absence, without salary, for study from January 1 through June 30, 1958.

The Board will pay its 9% pension dues for this period and Mrs. Swanson, her 3% dues on the basis of her last annual salary of $3600 plus manse.

Lawrence A. Lange

L. W. Lange

jn
cc: Payroll

1958

235 East 49th
New York 17, N.Y.
Feb. 8

Rev. Ron Snelling
Petersburg, Alaska

Dear Ron,

It was good to receive your letter and to learn of the interest of the men in our new plans.

Enclosed is some material used by the Board of Christian Ed. which may be helpful for you and/or the Committee in making up a questionaire and bulletin for use in our Presbytery. For our use it will not need to be as lengthy but should be attractive and perhaps can be printed in Juneau if facilities not available in Petersburg.

Dr. Jackman, Brian and I met last Tuesday over lunch and between classes for me. We feel, too, that request for this help should come from the church but I am hoping the villages will be among the first. It may be necessary to take Arthur and one or two others aside to give a build up for the program at the same time helping them to understand the need for the full cooperation and responsibility of the sessions in accepting these services.

I am waiting now to hear from a Miss Margaret Brunner, Lend-Lease D.C.E. at Greencastle Pennsylvania at present. I plan to go where she is and follow her around for two or three days and get her plan of action through observation and interview. Then there is a Mona Mayo in Stamford Connecticut who was in this program but is no longer. I want to visit her, too, on a week end and see how she works in her present church and then have an interview with her about procedures. I will having something by Presbytery for you to present in the way of a detailed plan of action. It will be understood of course that the plan is flexible and will necessarily be adapted to each situation.

Is it acceptable to everyone that Paul's church is the "springboard" for the new program? I am glad that he is willing since it is important that the first experiment be highly successful, and I am sure it will be there. Then with encouragement from Paul the Hoonah church may be more ready for me.

I am enclosing three sets of dates including the original. Will you please look them over and will you have time to discuss them with the others before Presbytery so that the best use of my time for the Presbytery can be established by you and the Committee. In meeting with Rev. Vernon Smith of the Board of Christian Ed. Director of Field Service, and who had just returned from a meeting in Chicago with the six Lend-Lease Directors, he brought out the fact that these women felt they could not do the job well in less than two months so it is on this basis the second and third schedule has been set up.

Since we have in every situation to reckon with late return of elders I question this earlier date of meeting for the Ketchikan church but if I can be in the next assignment by November first or thereabouts it will make it possible for the groundwork to be done and understanding built before entering into the Christmas season and plans. This will be likewise true of the Easter Season.

Wherever I go in November we will run into preparation for the A.N.P. Convention and all the hundred and one excuses for lack of cooperation. So whatever methods that can be used to impress each community to work with me while I am in their town, regardless of all activities to so plan their time to fit in with this program as well as their own, will be fine with me.

If it seems best

I feel that from now on, plans for my year around services will be more acceptable and also successful if set up by the Committee - acceptable that is to the Presbytery - with Brian and me in on the planning of course. But I think we can be guided much by the experiences of the States Lend-Leasers. Mr. Smith said that they would actually prefer staying three months in each ~~mmmkk~~ place but the least they feel is two months. So send me the final draft of the approved shhedule. However, if it is decided that six ~~w~~ weeks is all that can be given in oneor two places and the time extended in some others - that is all right with me. It is wonderful to be able to plan a program of this kind for it is so basic.

My field work for this term is going to be very helpful as I am going in to churches to observe Church Schools and Youth work. When week ends are not being used elsewhere I will go out to the church at Tenafly and work with Miss Barbara North who is doing a good job in all respects but especailly with W.F.ers . Am going there tomorrow ~~to~~ spend the whole day and evening. Should get some practical help and insights into what is being done in several churches.

Then this summer I am tp spend two weeks in a Nature Study Camp(Audubon) in California from June 22 to July 5. (I hhink) After that either a Junior Camp of a Leadership School. Hope to get in two Leadership Schools with different emphasis in each. So am hoping to return fairly well equipped. Am also taking a course this term in Recreational Crafts which should be helpful somewhere along the way. Also plan to get in a few days at General Assembly before going to the West Coast.

Will send you my entire schedule for the summer when it is set up. Will see Brian again next week. Also Dick and Deen. Dicks recovery is surely a miracle- his speedy recovery I mean. God is good to us all in restoring the health of this man. Wish I could go down to the dedication of our new boat but doubt I can get away or that the expense for a couple of days is justified.

Best wishes to you and Pat and family and greetings to all my friends.

Sincerely,

Margaret

cc/ Dr. Jackman
Brian Cleworth
Paul Moser

FEB 10 1958

235 East 49th St.,
New York 17, N.Y.
February 7, 1958

Mr. Phillip E. Gilbert
4540 15th Ave N.E.
Seattle, Washington

Dear Mr. Gilbert,

In answer to yours of January 30, 1958, we expect to have ten students in the group, housing will be needed and also meals will need to be provided.

It had been our hope that the young people could fit into a training session already planned by your church or some other church. This was evidently not clear in my letter to Mr. Muir. If it is not possible for them to take in such a training period in the use of the Vacation Church School materials there, we will set up some other plans for this training but we will still appreciate having you take care of their entertainment.

I believe you have received word that expense for meals will be underwritten by our Board.

I am planning to arrive in Seattle to help with the orientation and in any other way possible.

Thank you for your cooperation.

Sincerely,

Mrs. Mayrold Swanson

cc/ Mr. Muir
Ron Snelling
Dave Swartz
Dr. Jackman.

FEB 10 1958

235 East 49th St.,
New York 17, N.Y.
February 7, 1958

Dr. Charles Muir
1104 17th Ave. N.
Seattle, Washington

Dear Mr. Muir,

Is it possible for the young people who are to be entertained in Seattle to attend a training program already in session in the use of the Vacation Church School materials during their stay in Seattle? In my first letter to you I evidently did not make it clear that we should like to have this included in the two day period.

If you know of no such training sessions at that time, we will have to make some other plans for them to have the help in the use of the material, but we will still appreciate having their entertainment arranged for. I am planning to be out in Seattle in time to help but classes are not over until the end of May and I do want to take in some of the General Assembly while I am here.

If necessary and if you will not be in New York City while you are out this way, I could plan to go down to Atlantic City on the week end to confer with you. I hope to have my summer plans and schedule lined up by that time also.

Thank you for your help in these matters.

Sincerely
Mayreld

Mrs. Mayreld Swanson

cc/ Ron Snelling
Dr. Jackman
Dave Swartz

MAR 24 1958

235 East 49th St.,
New York 17, N.Y.
March 21, 1958

Dear Ron,

The first day of spring came in here with lots of snow. I hope the weather will be fine for you there in Petersburg for your meeting of Presbytery.

I am enclosing the winter issue of the Children's Bulletin which gives some very helpful suggestions for tying parents into Vacation Bible School. I am having ten of these sent to you. Will you please give one to each of the men who are to have teams this summer. These are things which can build understanding for the parents and also make the V.C.S. a happy experience for everyone. I am also going to make these same suggestions to the young people when I meet with them in Seattle. Perhaps I had better order extras for the othermen too.

They are to arrive in Seattle on Tuesday afternoon of the 9th. They are to be entertained by the University Presbyterian Church. I will meet with them on that evening. Then Mr. Muir has arranged for leaders to work withtwith them on Wed. by departments. Then again on Thursday morning I will meet with them for questions and in the afternoon we will show them some of Seattle. They are to leave for Alaska on Friday morning.

So far we have seven young women and one man, but there should be others applications coming in soon. Mr. Swartz is writing t em to send their teaching preference, 1st and 2nd choice. Will you pleas get the list from the man at Presbytery of their needs as to departmental teachers. We can then make up the teams from this end.

We are planning to have the West Coast team, and the Metlakatla, Wrangell, Petersburg team go directly to Ketchikan and their assignments on Friday the 10th. The others will go to Juneau. Is this right? The team going to the West Coast will need to know if they are to go to Craig or to Hydaburg first. Also, let us know if the dates for the other places are all right as I sent them to you or I should say = please send u the dates as set up for each of the schools and the teams. Should we give the teams who are to go to Juneau, the opportunity to get offs at Ketchikan and go to Juneau via Wrangell, Petersburg so they can see a little of those towns, too? One of the young people suggested that in their evaluation from last summer.

Another point which came out of the evaluations is the need for meeting with the ministers in each place for Bible study and discussion - something more than morning devotion. It would seem a good idea if each of the men in the three places could plan a study which would be continuous from one place to another. I am not too sure whether this should be <u>every</u> evening knowing how full the days can be but I do know that these young people are searching for answers and welcome opportunities to discuss theology with you men.

Although I will give them some orientation with regards Alaska, we will need to leave some of this to the men in whose churches they serve first. This was the reason for having them arrive on Friday which will allow time for them to sit down with them on t at evening or on Saturday for further briefing.

We expect to have both boats(that is the P-H and A-J) for the summer and Dr. Jackman will have some seminary students to help out on them. If it could be at all possible to have three boats and personnel for each- we could get in to more canneries. The cannery and logging Bible School dates had better be set up by those on the boats I expect.

Now- as to my plans for the summer - my schedule on the next page.

Leaving here May 17

Speaking May 18 Brogueville, Penna.

May 26 - May 30 Workshop in Day Camping - St.Paul, Minn.(I hope)

June 9 - 13 Orientation with Young People-Seattle

June 14 - 20 At home - Seattle

June 22 - July 5 Audubon Nature Study Camp- California

July 6 - 19 California

July 27 - Aug.2 Synod School - Tacoma -

Aug. 3 - 9 Junior Camp - Camp Calvinwood

August 10 - 23 Bd. Christian Ed. Leadership School- Caldwell, Idaho

August 27 Alaska - Juneau ? or where??

I had a good conference with Charlie Muir and Julia Totten in Philadelphia last Monday. We discussed the Two months Counseling and I think their idea that a six weeks period and then return to the same place between assignments at a later period for follow up work, is better. So we had better reconsider the first set of dates - October 1 - November 15
November 15 - December 20 or 25
January 1st - Feb.15
Feb.15 - March 31
April 1 - May 15
May 15 - August 1 (Summer plans)

Am getting in some valuable experinece through observing in some of our churches eve y week end. Tomorrow I go to Stamford Connecticut to see what goes on in that church and also to confer with Miss Mona Mayo the first Director who went out as a Lend Lease Counselor. That is also the new church designed as a fish. Having so much snow today- could be possible the trains will be held up. Really coming down.

My sincere good wishes to you all in your preparation for the coming meetings.

cc/ Dr. Jackman
Brian Cleworth

MAY 5 19

MAY MAY 5 1958 1958

May 1, 1959

Mrs. Mayreld Swanson
235 East 49th
New York 17, New York

Dear Mayreld,

Presbytery is over and our people are catching their breath. Everything went smoothly, and it was good for our people to have the meeting here.

I am sending you a copy of the Christian Education report so you can see what was done. Then if there are any questions just let me know.

Several people are interested in the Anchorage School, and we may have two or more cars going up. One of my teachers is going to be South, so she is planning on taking in the Leadership School at Pacific Lutheran College.

Now, concerning the Bible School teams - the schedule in the report seems to be what worked out for the best. Team 3 should be a 3 member team, but since there are 4 churches listed here, it may be wise to have two teams for these four churches. One team could take Hoonah and Memorial, the other team Auke Bay and Klukwan. Then they could stay in the last churches as work teams. Yakutat wanted their school real early so said that they would do without a team this year.

Following are the churches' preference for the departments for which they will be responsible:

Metlakatla	-	Jr. High
Wrangell	-	Kindergarten
Petersburg	-	Jr. High
Hydaburg	-	Kindergarten
Craig	-	Kindergarten
Klawock	-	Kindergarten
Hoonah	-	Kindergarten
Auke Bay	-	Kindergarten
Klukwan	-	Kindergarten
Juneau Memorial	-	?

How much are you going to orientate the teams and what do you want the first pastor with each team to cover? It seems that

we should have a check list or guide to give to these pastors so we cover all the things you usually do. If you want to give this to me I can get it out to the ministers. I don't have a manuel which you usually give to the team members. Maybe I should have one this year if you can lay your hands on one now as I will be the one who is responsible for the teams while they are in Alaska.

I would also like to have the Boat team schedules when they get worked out. There was a feeling that we should favor Kasaan over Hollis this year as Hollis isn't doing much work due to logging cut-back.

You will be happy to hear that we are going to have Fall Presbyteries again. September has been the suggested time and then we can get in Curriculum previews and some good planning done before you start the Lend Lease program at Ketchikan in October. I'm really enthused over the sound of this. There was an eagerness on the part of the ministers to get the Curriculum servicing in the Fall.

Paul isplanning on having you start in Ketchikan the first of October. From there on we are just going to have to wait and see who wants you next and who is ready. I am going to mimeograph application blanks and check them over with Brian next week. Presbytery voted that the time to spend in each place should be at least 2 months as our churches are a little slower on program than State-side churches. However, the thing can be flexible and if 2 months is too much in a certain place, I'm sure that it could be changed upon consulting with the Christian Education Committee. This program sounds like it is what we have wanted for a long time. When we get everything ironed out and underway, I think it will bring lasting results.

I know you are busy so let me know what else I can do at this end.

Sincerely yours,

Ronald B. Snelling

CC: Dr. J. Earl Jackman
Brian Cleworth
David Swartz

CHRISTIAN EDUCATION REPORT MAY 5 1958

Spring Presbytery 1958 - Petersburg

Camps and Conferences:

Rev. Henry Hartmann was called upon to give an outline of the Summer Camps and Conferences with dates and cost. He presented a financial statement and was commended for his work.

The following recommendations are presented for approval:

1. That Rainbow Glacier Camp be listed as a Presbytery Approved Budget Cause and that churches of this Presbytery send a portion of their Benevolence to the Stated Clerk - Treasurer to be held in a fund upon which the Camp Manager may call.
2. That "Operation George" be approved by Presbytery and that Hans Hebert be asked to speak to this.

Sheldon Jackson Junior College Scholarships:

This is the first year that some one has applied for the Presbytery scholarships, so the following qualifications have been set up, and we move their adoption: (a.) Upper 1/3 of class; (b.) Leadership; (c.) Activities; (d.) Church Membership; (e.) A paper on why the applicant desires to go to Junior College at S.J.J.C.

The following three people have made application for the scholarship: Jeraldine Jo Markee, David Schwab, and Franklin Littlefield. Since the first two named people will already receive sbholarships as children of ministers and staff, the committee recommends:

3. That the scholarship be granted to Franklin Littlefield and that he be presented with the scholarship at the high school commencement this year.

Anchorage Leadership School:

Having been invited to take part in the Christian Education Leadership School to be held May 25-31 in Anchorage, we move the following recommendations:

4. That Presbytery provide a $15.00 scholarship per delegate and that a total minimum of $150.00 be set aside for this, with the rest coming from the Board of National Missions at $25.00 perdelegate and that the remaining $40.00 come from the local church and delegate.

   That the offering from the Tuesday night meeting April 15 when Dr. Herbert Doran brought the message, be applied toward the $150.00 total minimum from Presbytery.

Vacation Church School:

Recommendations:

5. That each pastor having a Vacation Church School team order his own material and provide local leadership for one of the 4 departments and helpers for the others.

6. That the first pastor receiving each team orientate them in Alaskan Mission Work.

7. That each pastor provide some Bible Study for the team.

8. That the following schedule be set up for the teams subject to change by the Chairman of the committee and that the chairman be the one to whom the teams look for guidance while in Alaska.

Dates:	Team I	Team II	Team III
June 15-28	Metlakatla	Hydaburg	Hoonah
June 29-July 12	Wrangell	Craig	Auke Bay
July 13-26	Petersburg	Klawock	Klukwan
			Juneau Memorial

Lend Lease Counselor:

Recommendations:

9. That following a careful study of the Christian Education needs by minister and session, the local churches apply to the Christian Education Committee for the services of the Lend Lease Counselor.

10. That after review of the applications, the Christian Education Committee be granted permission to make the choice of the churches to have the services of the counselor for a 2 month period that year.

11. That the Ketchikan church be designated as the one to start this program.

General: Recommendations

12. That each minister thoroughly brief himself on sect groups so that he may help his people find the truth and remain in it.
13. That the following sub-committee chairmen be named: Camps, Conferences and Youth Work - Henry Hartmann; Children's Work - Dean Nelson; Adult Work - Paul Meyer; Missionary Education - Charles Meier; Enlistment and Life Work - Dr. R. R. Armstrong; Candidates Chairman - Henry Hartmann; Social Education and Action - Ken Smith.
14. That the sub-committee of Social Education and Action also include Dr. Armstrong, Isabel Miller, Hans Hebert, and Pat Snelling.

Respectfully Submitted:
Ronald.B. Snelling, Chairman

M. Swanson 5/58.

Lend-Lease Counseling Service is a plan which provides for the services of a trained Director of Christian Education in churches that cannot financially support a full time director, nor if they could, probably not even secure one since there are still not enough directors to meet the demand. The Lend-Lease director goes to five churches for a period of two months in each to help them "map a plan of action, and to start a leadership program aimed at solving problems of recruiting, training, and supervising lay workers." The director becomes a short-term supervisor, or "Counselor" with a goal of helping these churches to help themselves.

The service was tried as an experiment by six directors during the year 1957. They worked in some thirty churches. Evaluation in January 1958 pointed up the need as well as the success of the program and the same directors are at this time working on their new schedules in the second year of the experiment.

Frank M. McKibben writes in his article "Better teaching through supervision"(1)

> "There is almost universal recognition of the importance of religious education in the life of the individual and the work of the church. There must also be universal appreciation of the great importance of furnishing Christian nurture which is far more effective than it is at present in the average church. One way to bring this about is through good supervision."

The Lend-Lease Counselor only gets churches started on their own plans for training leadership,"out of which must come supervisory lay-leadership - the only kind of supervision that can be made available for most churches."

This supervisor can be the General Church School Superintendent, or the superintendents of departments or divisions; he can be a public school teacher, or any other leader in whom the church is willing toinvest some money for training in one of the Laboratory or Leadership schools during the summer, and in other specific training provided by the church Boards.

The supervisor gives guidance and training to teachers on the job. He and the teacher work together on objectives, course of study, the most effective way to use the curriculum and research materials."He counsels in pre-session planning, observes teachers at work, helps them to evaluate, locates teaching problems, and helps to plan remedial procedures. He discovers new resources and teaching aids. He encourages experimentation, systematic study of all factors, and continuous effort to improve."(2).

"Over 3,000,000 men and women work without pay in the churches in the United States" They are people of zeal who are earnestly desirous of working with the children and youth in their communities. But a high percentage of these are untrained and without the help of background training become frustrated, often, and easily discouraged. "If we are to keep them, we must provide more training and help for them" and this can be done through careful supervision.

Lend-Lease Counseling is an attempt to provide help and training to more churches. The experiment is to be extended to the area of S.E. Alaska in 1958 and 1959. The Counselor here will go in to a church for six, or seven weeks, in order to allow time in her schedule for a return follow-up trip to each church at a later time, which will give the local leaders an opportunity to clarify some questions which will undoubtedly come up when left on their own.

1. International Journal of Religious Ed. March 1957(pp. 7,8)
2. Ibid

LEND-LEASE COUNSELING SERVICE

Philosophy: Responsibility for leadership in the church is assumed only when people become aware of and concerned for the need to communicate the Christian faith to others.

"The recruiting and training for high-grade leaders and the development of an alert and well-balanced program will depend upon a concerned group of men and women who are given the responsibility for the Christian education program."(1)

Objectives: To awaken concern among church leaders, parents, and youth for an effective program of Christian education which will guide children, youth, and adults in their spiritual growth, and in their commitment to Jesus Christ.

To help a church "evaluate its Christian education philosophy, program, and organization."

To train a continuing leadership.

Preparation in the local church.*

——I Meetings

1. Session and minister
   a. to evaluate the total church program;
   b. to determine needs and session's responsibility as a supervisory body;
   c. to consider officially the help of the Lend-Lease Counselor.
2. Christian Education Committee
   a. to evaluate its organization and achievment of goals;
   b. to consider needs and committee's responsibility in the support of the counseling service;
   c. to recommend to the Session the application for the service.
3. All church leaders.
   a. to present and discuss problems and needs;
   b. to explain and discuss value of counseling service;
   c. to enlist agreement and support of all leaders in the program.
4. Congregation
   a. Announcement and explanation of plans with time for questions to
   b. clarify understanding of their responsibility in support of the plan.

II Application for Counseling service by Session following readiness on part of entire church.

III Publicity and recruitment of teachers, leaders, key parents.

Counselor's approach.

——I Correspondence with minister and Christian education committee to clarify needs, mutual understanding of plans and objectives.

II On arrival
   1. get acquainted with as many as possible as soon as possible;
   2. observe and determine purposes and goals;
   3. discover problems as seen by leaders; and by Counselor;
   4. determine methods, organization, and physical plant-size and useage.

1. Christian Education in Our Church, page 5.

* See Bibliography for some specific helps.

Meetings (with the following six groups as soon as possible after arrival)

I Minister
1. Tour and observation of church and Christian education plant
2. Personal conference and discussion of plans.
3. Personal visits with minister to homes of elders and other key officials.
4. Subsequent conferences when needed.

II Church Session
1. To evaluate the prggram of Christian Education in their church.
2. To discuss Christian Education - what and who are involved.
3. To discuss plans with Counselor.
4. To schedule visits to Church school sessions and other activities.
5. To delegate authority to Christian Education Committee for further planning and
6. To organize or make plans to organize a committee if none exists.
7. Further meetings with session as needed.
8. Reports of progress to Session by Christian Ed. chairman.

III Christian Education Committee (a series of meetings will be needed).
1. Study the over-all program of Christian Ed. as it is at present.
2. Analyze strength and weakness of each committee area using suggested helps as a guage.*
3. Survey housing and equipment.
4. Discuss curriculum and budget.
5. Make plans for specific action and development of programs needing greatest attention.
6. Plan of action for each sub-committee.
7. Schedule for Counselor's time, and for further meetings.
8. Set objectives for immediate and long-term plans.
(Also, see points V and VI on page 3)

IV Church School Superintendent.*
1. Counselor and Sup't to observe Church School in session.
2. Conference and discussion of problems and needs.
3. To call a general teachers meeting to plan departmental and individual teacher conferences and training sessions.

V Youth Leaders *
1. Observation with leader of meetings.
2. Meeting with advisers and Church school teachers of these age-groups.
3. Workshops with advisors to plan and work out meetings.
4. Study of curriculum, goals, achievment, plans.
5. Films from Youth Kit to clarify understanding of program areas.
6. If no Westminster Fellowship groups, study with selected advisers and Christian Ed. Committee plans for organization, groundwork or preparation for organization.
7. Consideration of advisability of coordinating studies of morning and evening W.F. groups.

VI All Leaders (to include all church officers, teachers, club leaders, women's and men's group presidents, newly recruited leaders.)
1. Work and study conference (could be a dinner first).
2. To think together about the purposes of Christian education and the total education program.
3. Movie "For Every Child" or Film strip "Lovest Thou Me?"
4. A division of the group into four or five areas(children, youth, adult, administrative, parents) to (1) evaluate existent program, and (2) to recommend specific action where improvement is needed.
5. To refer action to Christian Ed. Committee.
6. If this kind of meeting has taken place in the pre-planning period a pre-view of the new quarters material can be done at this time instead.

Teacher training *

I General teachers meeting
1. Preview of curriculum and discussion of problems and needs.
2. Preview of new quarters audio-visual material
3. Workshops in the use of worship , music, creative activities, story-telling, pictures or other needs as suggested by teachers.
4. Demonstrations and in-service training when desirable.

II 5. Study, with minister, of theology as related to present quarters material.

II Departmental planning
1. Plan sessions, music, equipment and other for coming month.
2. Plan for specific help of counselor in sessions.
3. "Children and the Church" series for each department, or Moody films

III Individual teachers
1. Assist in lesson plans for each week.
2. Observe in class and evaluate.
3. Plans and help in visiting parents.
4. Assist with research and library.

IV Introduce
1. Team teaching (1)
2. Rotation teaching (2)
3. Inservice training of prospective teachers.
4. Expanded sessions and demonstration teaching on Saturdays.

V Training emphasis as planned by Christian Ed. Committee for continued training.
1. Orientation of new teachers
a. Reading
b. Conference with minister and/ or superintendent.
c. Observing and assiting in class situation.
2. Attendance of teachers at Leadership or Laboratory school. (In budget)
3. Teachers conferences with meetings scheduled regularly.
4. Special short-term courses.
5. Planning conferences with trained teacher to include observation, and evaluation after teaching.
6. Arrange for observation of public school teachers.

VI Leadership Recruitment plan for Christian Ed. Committee*
1. Survey roll and list potential teachers in March
2. Steps for [illegible] leader attendance at Leadership school (April).
3. Personal contacts or letters to secure new teachers and leaders. (May).
4. Add third teacher if rotation system is used, and begin first steps in orientation.

Parent participation.*

I To help parents understand the challenge and program of Christian Education.
1. Preview of curriculum for parents
2. Workshop in teaching methods and creative activities.
3. Discussion of age group characteristics and problems.
4. Discussion of theology emphasis for the quarter.
5. Schedule of parent visits to the church school and W.F. sessions.
6. Enlistment of parents to assist in departments of Church school.
7. Parent visitation of other parents who are not members but whose children are in the children and youth program.
8. Make plans for Family nights or occasions involving all the family.
9. Consider and adopt if feasible plan for all family worship during Church School hour. (3)

1. Three or more teachers participating in one class session. See International Journal Religious Ed. March 1957 (pp. 18, 19) and Sept. 1957 (pp. 12, 13).
2. Two teachers teach one class (lead teacher and second.) At specified time for lead teacher, she "rotates off" and a third teacher, who has been in training under V above, takes place of Second, who automatically becomes the Lead.
3. Parents attend with children the Church school worship period.

Musts for each area : CHRISTIAN EDUCATION OF THE CHILD
TEAMWORK IN THE CHURCH'S TEACHING PROGRAM
both published by the Board of Christian Ed.
Witherspoon Bldg., Philadelphia, Penna.
EVANGELISM OF CHILDREN National Council of Churches

.....

Adults :

OLDER PERSONS IN THE CHURCH PROGRAM *
PLANNING FOR YOUNG ADULTS National Council of Churches of Christ
Central Dept. of Publication & Distribution
79 East Adams St., Chicago 3, Illinois.
HANDBOOK FOR PRESBYTERIAN YOUNG ADULTS

Christian Education Committee:

"Your Christian Education Committee at Work" The Christian Educator, pages 2,3,4.* January-March 1958
And especially the MUSTS listed above

Parents:

CHURCH AND HOME Dept. of Adult Work, Evangelical and Reformed Church
1505 Race Street, Philadelphia 2, Penna.
PARENT EDUCATION AND CHRISTIAN FAMILY LIFE"
11 QUESTIONS FOR KEY PARENTS"
WE GO TO CHURCH Nina Nelson, Pilgrim Press:Boston
"Introducing Parents to Christian Education" and "Making Progress in Parent Participation", The Christian Educator* pages 5 and 27.
January - March 1958

Session

YOUR CHURCH AND YOUR JOB"
And especially the MUSTS listed above
A checklist"Marks of a Better Sunday Church School"* plus teachers helps

Superintendent and Minister

THE SUPERINTENDENT FACES HIS TASK, Ross and McRae,
The Bethany Press, St.Louis 3, Missouri
"Not Alone-but Together" The Christian Educator,*Jan.-March 1958, pp. 7-9.
LEARNING TOGETHER IN THE CHRISTIAN FELLOWSHIP Sara Little
John Knox Press, Richmond,Va.
And especially the MUSTS listed above
The checklist"Marks of a Better Sunday Church School"
HOW TO SCORE IN SUDAY SCHOOL WORK* Ralph Mould
YOU CAN TRAIN YOUR LEADERS * plus Leads for Leaders and other helps listed for teachers.

Teachers

IF I BE HIS DISCIPLE *
WHY AM I TEACHING? *
THE TEACHER'S CONTINUING SPIRITUAL GROWTH and LET'S BE ADAPTABLE from the Leads for Leaders" with each of the departmental Leads as listed inYOUR BASIC TOOLS"
THE PROSPECTUS-- * and which comes at the beginning of the new year with the curriculum
All Age-Groups booklets as listed in The Prospectus.
"Your Departmental Planning Sessions"- "a specific for Previews.

Youth Work WESTMINSTER FELLOWSHIP HANDBOOK * (See"Basic Tools"
Series of LIFE ADJUSTMENT BOOKLETS-Science Research Associates,Inc.
57 W.Grand,Chicago,Illinois

* Board of Christian Ed. Witherspoon Building , Philadelphia

** These are specifics for church preparation for and use of Counseling Services. See"Your Basic Tools" for other materials

MAY 13 1958

To Ron Buckley
Petersburg, Al

235 East 49th St.,
New York 17, N.Y.
May 11, 1958

Dear Ron,

Thank you very much for your letter and for the Christian Ed. report. It looks real good to me and certainly progress in being made. I am especially glad that the men want a Preview of the curriculum. Will you please let me know where the Presbytery is to meet? Also do you want me to handle the Preview? et cetera? I will need some leadership for the departments- if we are do divide up into departments - and I suppose you are planning on this. When I know where we are to meet I can contact proper persons there to inquire about the leaders - then when I go back I will meet with them to make plans for our schedule. No doubt we will be having the new film that goes with the years material so we can previoew it there, too. How much time will we have for it, too?

I am so pleased to know that so many are going to the Anchorage school. Maybe we can use some of those folks for our leaders for the Preview.

Since I will be attendin a couple of the Lab schools in the States I will get some help on the new quarters material.

Now about the teams. We left the two teams going north as two teams The two men to help Walter and Elmer and th two girls to go to Auke Bay and Hoonah. They will all fly to Juneau directly from Seattle. The others will go to Ketchikan. and then on to Metlakatla(Team I) and Hydaburg(Team II). The plan is to have the two men help Walter especially with the work on his manse, since this was his request. The fellows hve been promised that they will do at least one Bible school. I sent copies of the letter I wrote you abou this to Elmer and Walter so hope this was discussed by all of you. Since the two girls were to have gone to Yakutat and will not now have that third school, do you have any thoughts about where they can be used aafter their two schools? And shall they go to Ken's first or to Hoonah? From their applications they are extra special girls and we picked them for this team because of Hoonah and Yakutat. They may be very happy to do their third two weeks work camping if there is not another school for them to do. How about Walters church. Is there a possibility of the four being in Juneau at the time Walter is having his school? Also, would you please let me know where the work camping is to be done? I will need to know this , I should think, to let them know in Seattle.

I am sending Paul a copy of my plan as worked out earlier. I hope he has begun// working on it already. It is so important to have the church fully aware of their responsibility in this program and everyone ready and willing to have me come! If they are, then we are over the biggest hurdle. Recruiting leadership should be on its way now, and the whole matter of preparation.

I will be leaving here next Saturday so will you please send any word you may need to get to me before I arrive in Seattle, (up to June 1st)

c/o Mrs. Albert Rosentrater
Arnold, Nebraska

After that c/ J.H. Ramquist
24108 - 104th Place West
~~Seattle~~ Edmonds, Wash.

It was good to hear fo the success of the meeting in Petersburg.

Best wishes to Pat.

Maynard

cc/ Dr. Jackman
Brian Cleworth

MAY 13 1958

235 East 49th St.,
New York 17, N.Y.
May 12, 1958

Dear Brian,

Will you please send me a catalogue of the films you have on hand? Do you have the enclosed supplement to the LEAV Kit? If not can you get them? I here so. I will be needing some good Christian Education films. Also the Youth kit. And the Moody teaching series in color are excellent. "Successful Teaching". These are filmstrips. They are better thahnour black and whites. You can also get in color filmstrips their "Sermos from Science" the same series that come in the movies. I would like very much to have some of them. Let me know here if possible. I have changed my plans slightly- am going to Lancaster Penna for this coming Sunday the 18th but am returning to N.Y. to leave here Wed night rather early Thurs morning. Am going to take in the first day of the Gen. Assembly before going on.

I will need t at Youth Kit especially in helping with W.F. organization Hope I can have all of the above to use.

Enclosed copies of letters to Ron and Paul. Note my address in Nebraska to June 1st.

Sincerely

cc/ Dr. Jackman

MAY 13 1958

235 East 49th St.,
New York 17, N.Y.
May 11, 1958

Rev. Paul Moser
Ketchikan, Alaska

Dear Paul,

Ron writes that the first "base of operations" for the new experiment is to be your church. I hope you did not feel under pressure to go ahead with this. If you did and still do be sure to speak your piece. It is still not too late to make a change.

Enclosed is a copy of my term project for the course in supervision and leadership I am taking here at Biblical. The class the the professor were much interested in what has been done with this and in what we are planning to do with it on the mission field.

Preparation in the local church is especially important and I feel that if application for the counseling services comes after the various groups have participated in the discussion of pros and cons of the value to them and their responsibility in cooperating, the first big hurdle is crossed.

Much of the plan for meetings after I arrive will have to be adjusted to your schedule and who is on hand, et cetera. And some of it we may not be able to do at all but this gives an idea of what is covered in the counseling service.

Recruiting leadership would be important of course. Teachers, advisers for W.F., key parents, et cetera. Will you please let me know what your own wishes are and what part of the plan you feel I can cover? Do you have a Christian Ed. Committee?

I have included a list of pamphlets and books you will need. Some of these can be ordered through P.D.S. and others from Bd. of Chr. Ed.

I will also be anxious to know what steps have already been taken and how your session has reacted, etc.

Since Presbytery is to have the fall meeting in September, and since I do not return until end of August, I am going to be fairly pressed for time in Sept. and I know you will be too.

Will you be able to see the teams when they go through Ketchikan June 13? Hope you will have a good school this year.

I leave here next Saturday the 17th. Address me up to June 1st
c/o Mrs. Albert Rosentrater
Arnold, Nebraska

After that - c/o J.H. Ramquist
24108 - 104th Place West
Edmonds, Washington.

My greetings to Jane and best wishes to you all.

Sincerely

cc/ Dr. MacCleworth
Ron Shelling
Dr. Jackman

JUN 16 1958

24108-104th Place West
Edmonds, Washington
June 14, 1958

Dr. J. Earl Jackman
156 Fifth Avenue
New York, N.Y.

Dear Dr. Jackman,

I am hoping this will reach you before you leave New York. All the students got off at 7:25 yesterday a.m. We had a good time at the U. Presbyterian Church. Everyone was most cordial to us out there. Mr. Gilbert and his secretary, Mrs. Vubeck, and Mrs David Phillips, Childrens Secretary for the Presbytery, were especially helpful in lining up a program of training and entertainment for the young people.

It was necessary to entertain them in a hotel the evening before they left because the early hour of leaving on the limousine and plane(5:40 and 7:25 a.m) would have been a great inconvenience to their hosts in the University District so I am enclsoing the hotel bill for them. Also we purchased some sports equipment for the two boats. One of the churches in Columbus, Ohio sent some money for this purpose for the Anna Jackman and then we have about $75.00 in the "Raven Fund" I believe, for this, too.

It was also necessary for me and more convenient for everyone concerned to have me stay in a hotel. I had us all stay in the Moore Hotel since it is some cheaper there, although not as nice a s the Stewart. Am not sure if I should even ask for this, nor what fund it should come out of but am sending it for your consideration. Just the $24.00 amount for hotel.

My address after June 20 will be care of the Audubon Camp, Norden, Calif. I will be there until July 5. I will appreciate having my July Check sent to me there.

Evidently I did not make myself clear regarding Joan Rankin. It is this summer and month that we need her. I talked to Brian on the phone when he called me this week about her and he told me she is needed on the Anna Jackman more than on the Princeton-Hall. She will be ready to go on the 19th.

I am sending Ron Snelling the list of and amounts of the fares for the students. You and I spoke of the extra fare involved for them to go to Sitka but I do not remember what conclusion we reached. There will more than the $140.00 needed if they are to go by plane. I told them that if they travel by plane, they cannot go to both Sitka and Haines House. All expressed their interest in both places. If necessary, should the extra fare come out of the $400.00? I do not think they will have time to go to both places but there is the possibility that one of our boats will be going or can arrange their schedule to go to Sitka after the evaluation. Those who want to go to Haines can go on the ferry.

I know you will be very busy in Seattle so there will not be much time to talk of these things. Am sending a cory to the Stewart Hotel, and will be in on the 18th. Am out at Vashon at present. Am to speak to a church group out here Tuesday night. Address and phone out here- care of Mrs. C.W. Bibbins, Route 1 Box 51, Phone- Howard 3-3252.

Best wishes,

Margaret

P.S. Am asking the U. Presb. to send a statement directly to your office for our food bill involved in our entertainment out there.

to DK 3/4/58
from Mrs Swanson

Mayreld's Summer Schedule

1958

May 19 - 31 En Route home

June 1 - 13 To assist with training and orientation of students in Seattle-U. Presby. Church

June 16 - 20 Vacation at home - or Junior Camp - Calif.

June 22 - July 5 Audubon Nature Study Camp - California

July 6 - 12 } Vacation California
July 13 - 19 } — or Junior Camp here - Calif and Vacation here

July 20 - 26 Synod Leadership School-Whitworth ???? Either these two
July 27 - Aug. 2 Synod Leadership School - Tacoma

Aug. 3 - 9 Vacation at home

or

Aug. 10 - 23 National Board Leadership School - Caldwell ???

August 25 Return Alaska

6/14/58 letter: after 6/20/58 until 7/5/58 -
Audubon Camp, Norden, Calif.

Until 8/23/58 Statesaddress (per 5/21/58 phone information).

Mrs. Mayreld Swanson
c/o J. H. Ramquist
24108 - 104 Place West
Edmonds, Wash.

Approach and Program of the

Lend-Lease Counselor at Greencastle, Penna.

C.C. info from Mrs. Pearson 3/4/58

Days (Arrived on Saturday afternoon)

1st (Sunday) Observed (with the superintendent) the different departments of the church school.
After church met with the teachers plus the Christian Ed. Committee

2nd. Met with president of the Women's Society.
Met with the circle chairman
Met with Chm. of Children's Committee

3rd. Met with Chm. of Chr. Ed. Committee and the Clerk of Session regarding problems? what work to be done? how to go about it?

Evening- Senior Dept teachers. Planned specific lesson for next Sunday
Ways of working, equipment. (Later-evaluation after Sun. observation)

4th A.m. with primary teachers
p.m. with Junior teachers
Teaching methods, lesson planning, when to visit.

5th P. W. C. program discussed.

6 Junior teacher to plan for Sunday
Evening- Junior Choir

7 President of W.F.
Sunday - in a department during Church School Also attended Church (second)
(was in Junior dept)
Evening - Adult "Hour of Power"
a.m. three adult classes

8 Evaluation with Junior teachers
Evening- Christian Ed. Committee
Discussed 1. Organization of Committee
Used "Christian Ed. in Our Church" and "Team Work"
2. Recruitment and Training of Teachers
3. Parent participation

9 Two churches (Reformed and Presb) Joint supper meeting, Social Program
W.F. Workshop - to plan and work out a meeting with sponsors.

10 Circle meetings
Kindergarten meeting

11 Couples Clubs - Demonstration ?

12 W.F. Planning meeting - Christian Ed. Committee meeting

13 Teacher meeting - General meeting
Departmental plann for next 6 weeks. Lead teacher helps
Used "Why Am I Teaching? Manual, Had Orientation of new teachers.

14. Childrens Work Committee (Sub. of Chr. Ed. Comm)

15 Meeting with minister and Advisers of W.F.

16 Nursery Roll Teacher

17 Meet with teachers - General pattern - Planning session, observe, evaluation, plan again.

18 Meet with Superintendent and secretary of Church School

19 Shopping for nursery and Kdg. with teachers.

20 Set up nursery room. and taught in nursery. Demonstration

21 Vacation Church School Committee

22 Church Time Nursery and teachers

23 General Teachers meeting. Dept. planning, Absentee follow up, Leadership training

Miss Bruner's Report on Two months in
Another Assignment

Number of Meetings

I Christian Education Committee - a series of 5 meetings
1. Set up plans and schedules
2. Evaluation of total education program
3. Studied proper organization and function of Chr. Ed. Committee
4. Adopted plan for complete reorganization
5. Outlined in detail work of sub-committees- or childrens, youth and adult work, with resources and guidance materials for each.
6. Analyzed strength and weakness of each area. Made plans for specific action.
7. Special consideration to plans for developing an ongoing program for parents and leadership training.
8. Personnel recruitmentCommittee appointed by Ch. Ed. Comm. (2)

II Session meeting - twice
1. Filmstrip "Lovest Thou Me"
2. Schedul to visit Sunday School classes
3. Report on work being done

III Parents
1. Consecutive meetings on Sund. a.m. during Church School hour Parent responsibilities, presentation of materials, Preview.
2. Junior, Junior Hi parents - evening meeting.
3. Parent program - Previews, visits by teachers, parents visit departments, helps for family worship.

IV Leadership training
1. Two general meetings with teachers
Teacher commitments
Life of Christ at department levels
2. Preview of Audio Visuals
Department planning
3. Adult teachers(two meetings)
4. Teachers and Leaders in program for young people - to evaluate youth program.
5. Jr. Hi Fellowship Advisers(3 meetings - observation of meetings)
6. Junior teacher meetings(3)
Evaluation of present program; possible expansion of it; expanded sessions; better parent participation or enlistment; visits by parent to department.
7. Primary teachers (3)
Better use of time or expanded sessions; evaluation of present;
8. Kindergarten(meetings (3)
Interest center, equipment. 2 Sessions observation followed by evaluation meeting.
9. Nursery (10 meetings or conferences with group and individuals Filmstrip "Church and Nursery Child"; inventory equipment. Observation of teaching session. Sepcific teacher responsibility assigned.
10. Conference with nursery roll teacher.
11. Church School Supt and assistant meeting (2)
12. Emphasis of importance of workable, continuing plan for leadership training.

Continued

12. Leadership training
    a. Orientation of teachers(new)
    b. Short term courses for prospective teachers or leaders.
    c. In-service training for teachers on job
    d. Attend any training schools in area.
    e. One person given over-sight of leadership training

V Miscellaneous meetings
    1. Two with personnel recruitment committee
    2. P.W.O. Association
    3. Curriculum servicing conference for Presbytery - (a section for teachers)
    4. Christian Ed. Sunday
       Dedication services for teachers, parents, and congregation during worship service
    5. Conference with minister
    6. Conferences with Chm. of leadership training, Director of choirs, Church secretary.

NOTES FROM EVALUATION MEETING OF L.L. DIRECTORS

1. Churches should indicate 1st, 2nd and 3rd choice of dates.
2. Be sure all members of the Chr.Ed. Comm. and Session want the Counselor not minister only.
3. Housing: a. Should be a clearer statement on housing.
   b. Preparation and arrangements made by Field Director close to the time of arrival of Director.
   c. A hostess from the church is a help- keeps an eye on needs.
4. Field Directors: a. Helps church evaluate what they want and where L.L.C. can help. A self-evaluation from church to Counselor would help before her arrival
   b. Be sure Counselor will work with continuing leadership (for at least one year)
   c. It is important that the whole church understand the program and why she is coming.
   d. Christian Ed. Comm. meets prior to coming. Must be helped how to plan.
   e. The Session should fill in the application form - not just the minister.
   f. Publicity concerning her coming and the plan.
   g. Counselor needs some materials on hand. More than one copy of some things.
   h. Money in budget for purchase of materials.
   i. Some Petty Cash for Counselors use .
5. Urge recruitment and preparation in April or May for September. Long range training and preparation.

Of special interest: (for us)
P.W.O. Struggling. Asso. plan not used some areas.
NCPM - Council badly organized.
Young Adults- Weak program
W.F. Do not know how to use materials. Lack of direction. Failure of ministers to delegate and train responsible leaders. Some places not much organization.

For Information only

JUN 23 1958

First Presbyterian Church

Box 448
Petersburg, Alaska

June 19, 1958

Dear Brethren:

Herewith you will find three copies of the application to be filled out for the Lend-Lease Christian Education Director.

Most of us will welcome this opportunity to have a Christian Education Director in our church for 2 full months. Of course, this service is offered on a voluntary request basis, but if Alaska Presbytery cannot make full use of Mrs. Swanson, Yukon Presbytery will.

If you want this service, please fill in these blanks and return them to me as soon as possible. The Christian Education Committee will make the final decision at the Fall meeting and your dates will be confirmed shortly thereafter.

If some of your young people attended the June 3-11 Jr. High camp, may I say that we enjoyed having them, and the staff felt that we had a successful camp. If possible, have the young people give reports on camp to the Sunday School, Westminster Fellowship, and Church. The material was on believing in Christ as our Savior and growing in Him. You may be able to help these young people follow through on the decisions they made at camp.

Sincerely yours,

Ronald B. Snelling
Chairman
Christian Ed. Committee

APPLICATION FOR LEND-LEASE CHRISTIAN EDUCATION DIRECTOR

Christian Education Committee

PRESBYTERY OF ALASKA

This application is to be completed by the Session of the Church applyin for this service. Please type or print answers to questions, all of which must be answered. When completed and properly signed, forward the original and one copy of the application to the Committee of Christian Education in the Presbytery, and keep the third for your own reference. Where space provided is not sufficient to give an adequate answer to the question, use the back of the pages. Be sure to indicate the number of the question being answered, if necessary to use the back pages. PLEASE NOTE - the filing of this application does not guarantee the availability of the requested service at the time requested, but the Committee will take all factors into consideration.

Date_____

1. Church_____Address_____

2. Minister_____Address_____

3. Does your Session have an active Christian Education Committee?

YES___ NO___

List names of members on committee and describe briefly some of the activities of this committee:

4. How many active leaders and teachers do you have in the following?

CHURCH SCHOOL TEACHERS (by departments)			ADULT LEADERS	CHURCH OFF.	
Nursery	____	Junior High____	Men's Org. Officers____	Session	____
Kindergarten	____	Senior High____	Women's Org. Officers___	Deacons	____
Primary	____	Adult ____	Young Adult Officers____	Trustees	___
Junior	____				

5. Do you have regular stated meetings of the following? (check one with an X)

SESSION:	Monthly__	Quarterly__	Semi-annually__	Annually__
CHRISTIAN ED. COMMITTEE:	Monthly__	Quarterly__	Semi-annually__	Annually__
CHURCH SCHOOL TEACHERS:	Monthly__	Quarterly__	Semi-annually__	Annually__

OTHER (indicate what and frequency)_____

During the time the Lend-Lease Counselor is in a church, it will be necessary for these groups to meet more often in order to carry out the program.

6. What does the Session consider the strongest educational part of the church's program to be? Give reasons why:

7. What does the Session consider the weakest area in the Christian Education work of your church to be? Give reasons why:

8. In the judgment of the Session and/or Christian Education Committee, what parts of your program should have first and second priority on the time and ability of a short-term lend-lease counselor?

1.

2.

9. What leadership training experiences has your Christian Education Committee carried out in your church during the past 2 years?

10. Have any of your leaders during the past 2 years attended Synod or Regional Leadership Training Schools conducted by the Presbyterian Church? YES____ NO____
If "yes" who attended and what courses were taken?

11. Whenever possible own living quarters with cooking facilities to be provided and necessary Christian Education material purchased.
Is your church able and willing to accept the financial responsibilities?_____

12. Why do you want a Lend-Lease Counselor?

What time of year do you prefer? (give 1st and 2nd choice)

September-October_____
November-December_____
January-February _____
March-April _____

Application to be signed here by: -

Clerk of Session_____

Minister_____

For Alaska Deputation Group - 6/10 thru 12/58)
6/18/58 - 2 luncheons and 2 dinners..... $30.20
Wages, 8 hrs. at $1.85 ..... 14.80
$45.00

12 Elmer's Glue $3.48
less 10% .35 - $3113
plus tax .10 3.23) Washington Book Store Inc., Seattle, Wash.
invoice #20254 of 6/12/58

$48.23 Check 13046
mdse Ck A 74775 = 7/10/58

June 21

JUN 24 1958

Dear Freida.

Enclosed is the statement from the U. Presb. Church for food + Coach wages for the 10 young people who went to Alaska. Also a bill for some glue we sent up with them. There was to be a sum of money returned for these young people + their entertainment in Seattle. The entire amount should be mailed to the U. Presbyterian Church.

Thank you.

I am to take bus this afternoon from Sonoma to the Audubon Camp. Am looking forward to this. Below you have this address at Norden, Calif. After July 5 will be stopping at S.F. to visit friends + relatives until + through July 9 - c/o Mrs R. Bayless, 2946 - 26th Ave. S.F.

Best wishes to yourself +

Mrs Lundigren.

Margaret Swanson

Swanson file

June 20, 1958

Mrs. Mayreld Swanson
Audubon Camp
Norden, California

Dear Mrs. Swanson:

The enclosed copy of our memo to the Treasury will be self-explanatory.

We have docketed you as follows:

Salary	beginning	7/1/58 -	$325.00 mo.($3900.00 - MP annually)
Rent	"	9/1/58 -	50.00 " (600.00 " but this may have to be adjusted.)
Travel	"	9/1/58 -	200.00 as called for ($600.00 a year)

We shall await word from you where your September check is to be sent. You may want it deposited to your account again.

A letter from Dr. Jackman says they arrived in Seattle Tuesday night. The Seminar is on its way by this time.

Trust you are having a good Camp and will enjoy the rest of your stay in the States. Best wishes.

Sincerely yours,

Dept. of Work in Alaska
per

K/W
Enc. Copy of memo to Treasury Dept.

JUL 7 1958

1891 - Fairmont Pk. July 2
Lower Falls of 7, 4 & 26 Mt Cook
(to July 14) San Francisco
(left to July 5 AM)

Dear Uncle

Jim and me is home safely from our trip. Thank you for the money. We had a fine time. Now then the September check went to me at the Bank of Pittsburg, Cal. Uncle, will you send me a note explaining the two deductions on that for on the check - for $6.76 and $10.00? Could you in your note tell me what those deductions are for?

The Canadian Camp is just a wonderful place and experience. Considering a circular that explains [illegible] about it. There are four groups of 13 each. There are five qualified naturalists who are preparing to [illegible] Zoology, Zoology II, Limnology, Survey etc. We go out on two trips daily at 8:15 a.m. and 2:15 p.m. with a different naturalist each time to study various areas and zones. In the evening there are lectures and duplicate films. People from many professions. Some retired, a few college students - majority 35 and over. Our tent group - 4 people.

My speaking to Mr. Lindgren. Also I met [illegible] good [illegible] Lindgren. [illegible] Zoology and [illegible]

*(no enclosure R.L.)

al
Mrs. Swanson file

July 14, 1958

Mrs. Mayreld Swanson
c/o J. H. Ramquist
24108 - 104 Place West
Edmonds, Washington

Dear Mrs. Swanson:

Your letter of the 2nd arrived on the 7th following the long holiday week-end and while I was away for two days vacation. Therefore, circumstances did not allow a reply while you were in California.

We have checked with our Payroll Department and the five deductions on your July check were:

	$10.00	Alaska School Tax
	6.76	Territorial Tax
	48.30	withholding Tax
	8.41	F.I. C.A. (social security)
	11.21	Pension
Total	84.68	
	240.00	Net Check
	325.00	Gross

The enclosed copy of our memo to the Treasury will be self-explanatory. If you desire all future checks after September sent to the Bank of Petersburg will you let us know?

You must have had an interesting time at the Audubon Camp. We would have liked to review one of the circulars, but it was not enclosed in your letter as you mentioned. Hope you had a pleasant visit with Mrs. Payless and a good trip north. The summer is going by very fast. Glad I have the major part of my vacation in August when I relax at Cape Cod.

Dr. Jackman returns to the office tomorrow and there is plenty of work awaiting his arrival, plus what he is bringing back too!

We have new missionaries going to Barrow later this month, The Rev. and Mrs. John R. Chambers from Scotia, New York. The Wartes are remaining in Barrow until the Chambers arrive with their 2 month old baby girl. An intern, George B. Johnson, went up on June 15th for a year. So this station is covered for the time being.

The Klavers are going to serve Wasilla in September, as the Urbans are in Fairbanks as he will be the officer in that area for the Juvenile Court. We are looking for someone for Yakutat, Metlakatla, and Savoonga.

Best wishes from the office staff.

Sincerely yours,

Dept. of Work in Alaska
per

K/W

JUL 1 1958

Bonners, Calif
July 14, 1958

Dr. J. Earl Jackson
New York City

Dear Dr. Jackson,

I spoke to a very responsive audience at the Federated Church last night and Sunday a.m. There are a couple of men in the church who are potentially in providing the money to build a cabin at Hood Bay for our summer workers there. They want it to belong to the Presbytery & said the next thing we have to secure is a piece of ground for it. They want an estimate on the cost of building a small cabin such as the Canning workers have (2 small rooms I told them). These cabins are roughly built — no lining & porcelain water & all outside plumbing. We should probably give an estimate on the cost of building the same type cabin with them — But also another, if they building one a little larger to accommodate having at least one

If the longer days classes of children.
I am hoping that Dick Stuart can
look in to this for me. The men
who have asked for the retreat are
Mr. Bauer, Bud [illegible] of the
Fellowship Church.

I will be leaving Calif. Thurs. 9:11
I expect to be back in Seattle by the
weekend. Address there would be
care of J. H. Ronquist
24108 - 104th Pl. W
Edmonds, Wash

I expect to attend The Tacoma
Regional Retreat July 27. Am having a
very good (fun) stable two weeks down
there - way.
cc/ Brian -
Dick Stuart

Best wishes
Ronquist

P.S. I received registration for the
two days under State Pay rate for
6.75 and 10.00 (coaches 11 years). Not
known. Wonder if [illegible] check meeting
me in California. [illegible] OK. 7/14 mimeo Area.
[illegible] to see them at the Board of Education
[illegible] Teacher [illegible] for July & August

wrote myself memo re this 7/14/58

Okayed 7/14/58

Swanson file

July 17, 1958

Mrs. Mayreld Swanson
c/o J. H. Ramquist
24108 104th Place W.
Edmonds, Washington

Dear Mayreld:

Thanks for the two letters from you since we saw you in Seattle. We have just returned from another very good Seminar trip to Alaska. Our group was very responsive and very cooperative in the arrangements for travel enroute. We hope some good will come from it in our mission program.

We will ask the men on the boats to find out the approximate cost of the construction of a cabin at Hood Bay which could be used as the residence of a summer worker with one room large enough to hold a Vacation Bible School.

Things seem to be going well in the schools in southeastern Alaska as we journeyed north and met some of the young people. We have arranged through Ron Snelling that if the young people will volunteer two weeks of work at the end of the schools, we feel we should make it possible for them to have the visit to Sitka, even though the money which they have sent is not sufficient to take care of all travel costs. We will underwrite the balance of it from here.

We were glad to have some of your family with us in the Seattle meeting, and hope that they caught some of our spirit and goals for the Alaska work. Please remember us to them.

Miss Koerner has written the answer to your two questions about the deductions. The $10.00 was for school tax and the $6.75 was the territorial income tax which is rated at 14% of the Federal Income Tax. There is no unemployment tax withheld from our workers who are ordained or commissioned by the Presbytery, which includes you.

We hope you will have a good experience in the Synod Leadership Training School, and will be anxious to get back to your work in Alaska. You should know that we are appointing Mrs. Reba McClure of Sheridan, Wyoming, to be on the staff of the church in Sitka. Mrs. McClure may be in the Caldwell, Idaho Leadership Training School. She is about your age and lost her husband a few months ago.

Sincerely yours,

J. Earl Jackman, Secretary
Dept. of Work in Alaska

JEJ:EW
CC: The Rev. Brian Cleworth, Redwood City, Calif.

AUG 19 1958

August 15, 1958

Mayreld Swanson
Presbyterian National Lab
c/o College of Idaho
Caldwell, Idaho

Dear Mayreld,

I hope that I did not sound too gloomy about working out the teams schedules. I have enjoyed the summer as it has given me a better view of the total program.

Presbytery is to meet at Craig Sept. 16 or 17. The "A.J." will start in Skagway the Sunday before to pick up delegates along the way.

I think the Preview should include: I. A report or study of the Theme Manual, "Scriptures in Christian Faith and Life" 30 min. Entire group. II. Progressive group studies - 45 min. each. Studies in areas of Administration of Church School, W.F. and Parent Program. Presbytery to be divided into 3 smaller groups with everyone spending 45 min. in each area.

In this way all will get the opportunity to take in the complete preview. If this doesn't work out, do what seems best to you. Your suggestion of leadership sounds fine, e.g. - Brian - Theme, Ken Smith - W.F., You - S.S. Administration, and I can take Parent Program. However, If this is what you want to do, you should contact these people as we will be in and out of town on our vacation almost until Presbytery. We will be in on week ends if you want to phone.

I have ordered the servicing filmstrip, "The Living Word", and hope it arrives. It can be used in the Theme study or some other time.

We should definitely have some time besides the Preview to present the Lend Lease program as this will be the beginning of it.

Sincerely yours,

Ron Snelling

cc: Brian Cleworth
Dr. Jackman

Sept. 4, 1958

Mrs. Mayreld Swanson
Box 2539
Juneau, Alaska

Dear Mayreld:

Thank you for your letter telling us of the sale of your mother's property and your release from its care. We rejoice with you that you now can turn your attention to your main interest in Alaska without the necessity of constant attention to details in family matters. When you get your check in final settlement for the sale of the property, we hope that you will be able to invest this in some way which will not involve any financial relationships with the people whom you will be working. This suggestion from us may not be necessary in light of your former experience with people in Craig and Klawock, but we have found by experience that it is always better not to be involved in finances with people whom we serve in our christian program.

We are glad to welcome you back to your main field of service in Alaska, and trust that there will be greater opportunity for your christian ministry. As soon as you get arrangements made for your 'headquarters', we will have some adjustments to make with you on the financial provision for your support and service.

My wife joins me in best wishes to you.

Sincerely yours,

J. Earl Jackman, Secretary
Dept. of Work in Alaska

JEJ:EW

SEP 2[illegible] 1958

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D. D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

noted on Joan Rankin Coll. K 9/30/58

Dear Frieda,

I am sorry I do not have another address than Hay, Washington for Joan Rankin. Her address last year on Vashon Island was Route 1 Box 25, Burton, Washington.

My land lady made a mistake when she made out the receipt. The rent was paid from September 3 to Oct. 3 so will appreciate a correction there.

Did you receive or do you remember seeing an order for books and films from me? I am anxious to have them as soon as possible - some if not all. I have lost track of the copy of the letter I sent in but believe the books were to be for me. At any rate if there is some question about them am wlling to pay for the books myself but the 25% off will help.

Am enjoying my work here in Ketchikan very much. Will be here until Nov. 2. To Skagway by Nov. 8 and there until Christmas. Not settled yet where after that.

Best wishes to everyone.

Sincerely,

Mayreld Swanson

Placed order 9/17/58 -

E -

NOV 17 1958

Box 513
Skagway, Alaska
November 11, 1958

Rev. Brian Cleworth
Juneau, Alaska

Dear Brian,

When I talked with Dr. Jackman in Ketchikan regarding the apartment he said I should talk the matter over with you and left the decision with you as to the advisibility of the Board renting it. He said, if you decide in favor of it he is willing, too. He will then have the rent paid directly to Mrs. Schmaltz which will save me some income tax - certainly much appreciated. There will be a few details we will need to work out as to laundry, cleaning et cetera. I had the meter attached and left the electric stove on. and the minimum amount is about $2.00 I think. However, if some of the folks who stay there can help on some of these items- Perhaps we had better set an amount to take care of these things. I had keys made for you and for Isabel. She called for them.but probably left them with Irene. I hope it can be settled soon.

Before doing anything more or writing Dr. Jackman, however, it would be well to see Mr. McSpadden and have one thing clarified. When I talked with Mrs. Schmaltz she was concerned lest we let certain Native people stay there. I told her that we have Native ordained ministers, and some fine teachers who we might possibly entertain there. Then she said - "Well, the young men who had rented the apartment once before had let a Native young man stay there who drank, et cetera." However, We should get a statement from Mr. McSpadden about his I think just to make sure there is not some rule against Natives living there. Not that we ever will since George and Arthur have friends and relatives in Juneau, but I certainly would not want to be bound by some rule if they have one of this kind. He should know of our plan anyway, I think.

We will need to decide, however, who should use it. Board people of course. Haines House workers, S.J. teachers? I would think so myself. Isabel also said that she could let it be known at Welfare offices that such a place is available at certain times for some of their personnel coming through which could help on the rent. What do you think?

I enjoyed my work in Ketchikan very much and am sure I will here, too, although the problems are different. Met with the session last night and with the trustees tonight. Session already agreed we should have the classes move in to the new rooms downstairs even if they are not painted.- in fact those who were there said they will turn out tomorrow night to move lumber and clean the place up. Then we hope to have a work party some night and paint the walls.

Will plan to be in Juneau week before Christmas if I do not go to Sitka to see Dr. Moore.

Will Dr. Stewart be coming to Skagway?

Best wishes to you and Irene and boys.

Sincerely

Theodore B

cc/ Dr. Jackman

NOV 17 1958

Board of National Missions of the Presbyterian Church
In the United States of America

156 FIFTH AVENUE, NEW YORK CITY 10, NEW YORK

DEPARTMENT OF WORK IN ALASKA
Rev. J. Earl Jackman, D. D.
Secretary

Rev. Brian H. Cleworth
Assistant Secretary
Box 2539, Juneau, Alaska

DIRECTOR OF CHRISTIAN EDUCATION
Presbytery of Alaska
Mrs. Mayreld Swanson
Box 2539, Juneau, Alaska

Box 513
Skagway, Alaska
November 11, 1958

Dr. J.Earl Jackman
156 Fifth Avenue
New York, N.Y.

Dear Dr. Jackman,

It is a little difficult to make my report on the six weeks at Ketchikan on either one of the blanks but have use the one that seems best. It might be better if I could make out a report similar to the one given on the narrative side of my report - one that would cover the details of my work. Since I meet with one teacher or two in a department and not more than 5 or 6 as a group attendance figures seem menningless for my report. Also, I am wondering what kind of an annual report I should send in. My statistics from July will not add up to much.

I misplaced or lost my stubs of the plane ticket from Ketchikan to Juneau which included my ticket to Skagway so had to buy another. Have put in a claim but will have to get some kind of receipt for the part from Ktn. to Jno. to send to your office. Regarding the apartment in Juneau. Brian was in Anchorage so did not have an opportunity to talk with him about it as you suggested. However, Isabel Miller said that she herself and Brian thought Brian also, thought it was settled that they do need the apartment- at least she hoped it was. Considering the number of Board people who come through from Ed. and Med. and from your department, and also folks like our own missionaries from Haines House and from S.J.Jr.College, there surely is a need for such a place. Brian gets back in Juneau tomorrow so I will write or contact him.

The rent on the apartment is $85.00 plus $1.70 tax with no possibility of a decrease in rent. However, I am willing to pay the extra amount if the Board will take care of the $75.00 and it will help if it can be paid directly to Mrs. Frances Schmaltz. I will pay the remaining amount to her.

I have blankets, three sheets, a few towels, a set of plastic dishes, silver ware, utensils et cetera. There is a refrigerator, and electric stove with oven, and a private bath. It is warm and comfortable. Isabel Miller said that she and Brian will have to be responsible for making guests comfortable. I left the electric stove on as there was a possiblity of Miss Irvine staying there and also Mrs. Wiley and her mother from Haines House. I will hold the receipts for payment of rent for October and November until the matter is settled. If you and Brian decide we cannot go on with the plan it will be necessary for me to sublet.

I have not yet heard from Dr. Moore and if it takes as much time for my foot as it did for Betty Hammond I will have to wait until my vacation. I cannot see myself gliding over the ice at Haines on crutches or even with a cast on my foot. I shall spend Christmas week in Juneau if I do not go to Sitka.

I enjoyed and absorbed much from my six weeks with Jane and Paul. They are wonderful people and excellent managers. Paul spends hours counseling with people and it does not matter the time of day or night. People have discovered that he will and is able to help them.

It is good to be in Skagway looking up at these beautiful mountains. I think the Sunday School here will be in the new classrooms by Sunday even tho unfinished.

Best wishes and my greetings to Anna - Mayreld

November 20, 1958

Mrs. Mayreld Swanson
Box 513
Skagway, Alaska

Dear Mayreld:

Thanks for your letter from Skagway. We are glad to know that you have arrived there and are starting out to help build a stronger Christian Education program for that church.

You recognize the fact that we do not have a particular kind of report form which will cover which you are doing. I suggest that you use the form that you used before for this itinerant service, and then give us a narrative which will give us some idea of the volume, content and program of your work. We want to know just what you are doing, what problems you are facing, what responses you are receiving from the people, and what suggestions you may have of how things could be done better and more effective to win more people and lead them into Christian growth.

In the matter of the apartment, we recognize the fact that it would be a good thing to have it there. However, this involves someone who is in Juneau regularly, to take responsibility for housing people, for cleaning, laundry work, payment of utility bills and so forth etc. With this as headquarters and storage place for you, we are willint to take the responsibility for it in our budget, but do not feelthat the department's budget should take the responsibility for every that uses it. Is it possible for us to pay the rent of $85.00 a month directly to the landlady and then have the one responsible in Juneau, collect two or three dollars a night from each one who uses it, which might be considered as one dollar for laundry and cleaning, and two dollars to be applied toward the net cost of the rent of the apartment. At such a low rate, this would have to be considered a volunteer service because the amount which I have suggested here would not take care of it on a commercial basis. We ought to clear this matter quickly, because we are still paying you something for rent, and we want to change this procedure as soon as possible to protect the records on your salary payments for Income Tax purposes.

Sorry that you have not heard anything more from Dr. Moore. We hope that arrangements can be made for you to get that foot taken care of soon. The "hint" which you have taken in relation to losing weight was simply connected with a statement of yours that you were eating too much, and you want to cut down. The treatment of Stevie on the floor in Ketchikan was simply a method to wear down excess energy. Don't you loose weight or energy.

We are glad to pick up your note about Sunday School classes getting into their rooms in the new basement. That is real progress.

Give our regards to the Turners. Anna joins me in best wishes to you.

Sincerely yours,

J. Earl Jackman, Secretary
Dept. of Work in Alaska

JEJ:EW
CC : The Rev. Brian H. Cleworth, Juneau, Alaska

Box 513
Skagway, Alaska
November 28, 1958

Rev. Brian Cleworth
Juneau, Alaska

Dear Brian,

I expect to leave Skagway December 22nd, the day following their Christmas pprogram here. Will be in Juneau until I go to Haines on Jan. 3. Will stay there until Feb. 11 or 12 and go back to Skagway (if needed) for 2 or 3 days before returning to Juneau for the week end of Feb. 14 and a few days again before going on to Craig. I have not written Bob about arriving in Craig a week early but this will be my plan if acceptable to them due to the time taken out to attend Presbytery way up on this end of things again,

We will need to work out some plan about others using my apartment and I am sure we can. Isabel said before she left that she will help when she is in town. I think posting a notice as they do at S.J.S. is a good idea.

Mrs. Schmaltz told me she has an extra day bed to put in there so if someone comes while I am there it will be all right too.

I have not had any news about Katy Betts. It will be hard for George because of the "old-custom" relatives. I dreamed the other night that she was gone - so I wonder if she is. Tried to phone you today but found you were off again. Was hoping you could find and have a talk with George Villisvick who is there for the week - elder in our church here.

Best wishes.

Margaret

DEC 1 1958

Box 513
Skagway, Alaska
November 28, 1958

Dr. J. Earl Jackman
156 Fifth Avenue
New Y ork, N.Y.

Dear Dr. Jackman,

Enclosed check for $100.00 is for the balance on the Benevolence fund due on the Klukwan pledge. Elmer told me they had sent in $200.00 to date. That is according to Dick Hotch's figures and I hope they are right.

The $25.00 is from Miss Blanche Horner now living at Monte Vista Grove in Pasadena to be used, she said, for the project"dear to your heart that it might become a reality". That project of which she speaks is having the full time summer workers in Hood Bay next summer. So here is a beginning.

About the apartment - since you are taking the responsiblity for the full amount I would be glad to take care of the laundry item myself but will talk the matter over with Brian and Isabel Miller when I am in Juneau the end of December and determine some means of handling the situation through someone in Juneau. Brian suggested we leave a note suggesting some payment. I am enclosing the last two receipts but of course have already received $100.00 of the full amount on the regular $50.00 per month that comes through. Let me take care of the tax at least. Landlady's name - Mrs. Frances Schmaltz, Feero Apts.,

I plan to leave here Dec. 22- the day following their Christmas program. Will be in Juneau until I go to Haines on January 3 where I will remain until February 11 or 12. I may return to Skagway for 2 or 3 days at that time and then a week in Juneau before going on to Craig. Will try to arrive in Craig a week early due to the fact that I have to come back this way again in April. Also want to stay a couple of days in Ketchikan on my way through.

Things are going pretty well here. Hope to get the other two classrooms ready before I leave - but this will evidently take a little more than a "nudge". There was quite a group of people ready to go to work and finish up a lot of the work that first week but one or two people can certainly tie things up. You no doubt know more about this situation than I do but it seems to me the "faithful few" here are being very patient and I am sure they will go to work as soon as the "gun is fired". Well,I guess I had better stick to my teaching.

Dick Turner is asking for a couple of fellows to help finish the work in the basement - that is summer workers. And George Betts also wants a couple of men to help put on the roof at the Angoon church, paint et cetera. I will write Mrs. McLandress about these requests. Both want them for the summer. It may be possible to have the two(if they are men) who help Hank at Haines, to come to Skagway after they are thro at Haines.

Thank you for the apartment. It means a great deal to me to be collected and settled in one place. I am sure we can work out a good plan for those who will use it.

My best wishes.

Sincerely,

Maynell

cc/ Brian Cleworth

I am still willing to pay the $11.70 extra.